



Solano County

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Minutes - Final Board of Supervisors

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Tuesday, May 5, 2015

8:30 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 5th day of May 2015 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 8:30 a.m. Present were Supervisors Seifert, Spering, Thomson, Vasquez and Chairwoman Hannigan. Chairwoman Hannigan presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Dennis Bunting.

ROLL CALL

Present 5 - John M. Vasquez, Erin Hannigan, Linda J. Seifert, James P. Spering and Skip Thomson

CLOSED SESSION

The Solano County Board of Supervisors recessed to Closed Session at 8:31 a.m. to discuss the following matters:

1 [15-0370](#) Conference with Labor Negotiators:

Solano County representatives: Marc Fox, Jeannine Seher, Don Turko, Georgia Cochran, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance

Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); and unrepresented employees

In-Home Supportive Services Authority representative: Marc Fox, Gerald Huber and Birgitta E. Corsello. Employee organization: SEIU United Long Term Care Workers, Local 6434

Conference with Real Property Negotiators:

Property: 900-1000 Fairgrounds Drive, Vallejo (APN 0052-240-550 and 0052-240-560); Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant County Administrator, Stephen Pierce, Solano County Fair Manager and Tom Sinclair; Negotiating party: Todd Chapman, Darius Anderson and Jay Wallace; Under negotiation: Price and terms

Potential Litigation: One case.

Attachments: [A - Memorandum](#)

RECONVENE

This meeting of the Solano County Board of Supervisors reconvened at 9:00 a.m. All members were present and Chairwoman Hannigan presided.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

County Counsel Dennis Bunting advised that there were no reports from Closed Session.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence. Chief Deputy Clerk Jeanette Bellinder read the names of the eight veterans that lost their lives while serving on active duty fighting the Global War on Terrorism since September 11, 2001.

PRESENTATIONS

- 2 [15-0320](#) Adopt and present a resolution and plaque of appreciation honoring Joanne H. Wright upon her retirement from Solano County with over 16 years of service in the Library's Literacy Services Program and a total of over 20 years of dedicated public service to Solano County (Supervisor Seifert)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Seifert, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2015-82 honoring Joanne H. Wright, Literary Services Manager upon her retirement after 16 years of service to Solano County. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2015-82

- 3 [15-0326](#) Adopt and present a resolution proclaiming the week of May 16 - 22, 2015 as National Safe Boating Week in Solano County (Supervisor Thomson)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Thomson, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2015-83 recognizing the week of May 16-22, 2015 as National Safe Boating Week in Solano County. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2015-83

- 4 [15-0317](#) Adopt and present a resolution proclaiming the month of May 2015 as Building Safety Month in Solano County (Supervisor Spering)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Spering, seconded by Supervisor Vasquez, the Board adopted and presented Resolution No. 2015-84 recognizing the month of May 2015 as Building Safety Month in Solano County. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2015-84

- 5 [15-0297](#) Adopt and present a resolution recognizing the month of May 2015 as Mental Health Month in Solano County (Chairwoman Hannigan)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Vasquez, seconded by Supervisor Thomson, the Board adopted and presented Resolution No. 2015-85 recognizing May 2015 as Mental Health Month with the theme "B4STAGE4 - Changing the Way We Think about Mental Health". So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2015-85

- 6 [15-0298](#) Adopt and present a resolution recognizing May 6, 2015 as National Nurses Day and the week of May 6-12, 2015 as National Nurses Week (Supervisor Vasquez)

Attachments: [A - Resolution](#)
 [Adopted Resolution](#)
 [Minute Order](#)

On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2015-86 recognizing May 6, 2015 as National Recognition Day for Nurses and National Registered Nurses Recognition Day and the week of May 6-12, 2015 as National Nurses Week. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 2015-86

ITEMS FROM THE PUBLIC

Chairwoman Hannigan invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) George Guynn, Jr., Suisun City, commented on SB 277 regarding vaccinations.

B) Donald Tipton, unincorporated Vallejo, commented on recent shootings, Vallejo Sanitation and Flood Control District policies and thanked Supervisor Seifert for adjourning the April 17, 2015 Board meeting in memory of his mother.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the Solano County Board of Supervisors' agenda for May 5, 2015.

APPROVAL OF THE AGENDA

On motion of Supervisor Vasquez, seconded by Supervisor Spering, the Board approved the agenda of the Solano County Board of Supervisors for May 5, 2015 as submitted. So ordered by 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chairwoman Hannigan invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on Item 11 regarding revisions to the list of road mileage and whether certain roads were being maintained by the County.

Supervisor Seifert asked that staff respond to Mr. Tipton's comments.

Engineering Manager Matt Tuggle noted that he would follow up with Mr. Tipton and would provide Supervisor Seifert with an update.

Supervisor Spering commented that the eight veterans listed on Item 8 would be memorialized on the War Memorial monument outside of the Old Solano County Courthouse on May 25, 2015 at 1 p.m.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Seifert, seconded by Supervisor Thomson, the Board approved the following Consent Calendar items by 5-0 vote.

CONSENT CALENDAR

- 7 [15-0347](#) Approve a \$128,156 revenue contract with the Superior Court of California, County of Solano, for the Department of Information Technology to provide information technology services from July 1, 2015 to June 30, 2016; Authorize the County Administrator to execute the contract; and Authorize the Chief Information Officer to execute any necessary contract amendments concerning terms and scope of services within the guidelines of the County's contracting policies

Attachments: [A - Contract](#)
 [Executed Contract](#)
 [Minute Order](#)

Approved

- 8 [15-0366](#) Authorize the Department of Veteran's Services to proceed with efforts to add eight names of Solano County residents who have lost their lives while serving on active duty fighting the Global War on Terrorism since September 11, 2001 to the existing war memorial monument at 580 West Texas Street in Fairfield; Accept in-kind donations from Bryan-Braker Funeral Home, valued at \$890, for maintenance and grouting of the memorial; and Approve engraving the names on the existing memorial at a total County cost of \$600 and unveiling them as part of a public Memorial Day dedication ceremony on Monday, May 25, 2015 at 1 p.m.

Attachments: [A - List of Service Members](#)
 [Minute Order](#)

Approved

- 9 [15-0356](#) Approve a contract with Fairfield-Suisun Unified School District for up to \$89,748 for pre-kindergarten academy services for the term ending December 31, 2015; and Authorize the County Administrator to sign all agreements and future amendments within budgeted appropriations

Attachments: [A - Contract](#)
 [Executed Contract](#)
 [Minute Order](#)

Approved

- 10 [15-0359](#) Approve a grant-funded contract in the amount of \$232,581 to Child Haven, Inc. for ongoing supervised visitation services through September 30, 2016; and Authorize the County Administrator to execute the contract and any subsequent amendments that remain within budgeted appropriations

Attachments: [A - Contract](#)
 [B - Grant MOU](#)
 [Executed Contract](#)
 [Minute Order](#)

Approved

- 11 [15-0340](#) Adopt a resolution certifying the maintained mileage of Solano County roads as 577.610 miles as of December 31, 2014

Attachments: [A - Resolution](#)
 [B - Maintained Miles](#)
 [Adopted Resolution](#)
 [Minute Order](#)

Adopted

Enactment No: Resolution 2015-87

- 12 [15-0325](#) Approve the appointment of Lee Bowen to the Alcohol & Drug Advisory Board representing District 1 for a three year term to expire May 5, 2018

Attachments: [Minute Order](#)

Approved

REGULAR CALENDAR

- 13 [15-0364](#) Receive the FY2014/15 Third Quarter Financial Report and consider taking the recommended actions contained in the Report

Attachments: [A-1 - FY15/16 Budget Assumptions](#)
[A-2 - State and Federal Budget Updates](#)
[B - Financial Position of County Departments](#)
[C - General Fund Department Summary](#)
[D - Other Funds Summary](#)
[E - Internal Service & Enterprise Funds Summary](#)
[F - Appropriation Transfer Requests](#)
[G - Resolution - Allocation List of Positions](#)
[H - Resolution - Alphabetical Listing of Classes & Salaries](#)
[Adopted Resolution - Allocation List of Positions](#)
[Adopted Resolution Alphabetical Listing of Classes & Salaries](#)
[Presentation](#)
[Minute Order](#)

Assistant County Administrator Nancy Huston introduced the item and noted that Attachment H should indicate monthly salaries and not annual.

Ms. Huston then provided the Board with an overview of the 3rd Quarter Report including a comparison of 3rd Quarter vs. Midyear in regards to the General Fund, the Public Safety Fund and the Health and Social Services Fund, an overview of General Fund Contributions regarding FY2014/15 3rd Quarter Projection vs. the Approved Budget, a chart of changes in Funds 001, 900 and 902, FY2015/16 retirement costs and budget uncertainties going forward and FY2015/16 Budget Assumptions.

County Administrator Birgitta Corsello commented on the budget assumptions within the report, noting that the assumptions would be part of the budget hearings in June.

Chairwoman Hannigan requested information regarding the implications and impacts of not backfilling the state or federal revenue program losses with the General Fund.

Ms. Corsello noted that all known information on this would be included in the budget document as an issue for discussion. She further noted that the Governor's May Revise had not yet been released and that an update would be included in the supplemental budget if needed.

Supervisor Vasquez commented on the ongoing policy of the Board to not backfill the positions and the budget assumptions.

Supervisor Seifert commented on the budget assumptions and report and noted that the County's financial position was much healthier than many other counties. She noted that backfills generated the most comments during discussions and agreed that the impacted programs needed to be identified to determine whether an exception may or may not be needed. Lastly, she noted that the budget assumptions were very helpful to have ahead of time to ease into budget hearings.

Supervisor Spering also noted his agreement with the request to look at the impacted programs and with the budget assumptions. He asked what was going to happen to current vacancies between now and July 1st, noting that the vacancies shouldn't be carried forward if there was not a need to do so.

Ms. Huston noted that the vacancy rate was currently around 8% and that Human Resources provided a monthly vacancy report. She advised that approaches were currently being worked on to fill positions that had revenue tied to them such as doctors, physicians and nurse practitioners. She also advised that vacancies were still reviewed by the County Administrator's Office to determine if the position would be supported financially and made sense to move forward with operationally. She noted that staff was also mandated to look at automation or leveraging multiple departments activities to assist. She advised that there were some limited term positions that would be expiring that would bring down the vacancy rate. Lastly, she noted that there were only two positions being requested for 3rd Quarter because of concerns with pensions, benefits and availability of desk space and that requests for new positions were being looked at very cautiously.

Supervisor Spering commented on the importance of reviewing the criticalness of the positions and noted that it was important to have a healthy budget before starting expansions. He then noted the high priority of the Board to address unfunded liabilities.

Ms. Huston provided the Board with an overview of the 3rd Quarter Recommended Actions.

Supervisor Thomson commented on budgeting and setting priorities. He then asked about the \$848,000 decrease to Probation as result of vacancies and those impacts on the department and activities surrounded AB 109.

Ms. Huston advised that the overall decrease was a combination of services, supplies and vacancies.

Director of Probation Chris Hansen advised that the issues the department faced with vacancies were retirements and getting through the hiring process in regards to background checks. He noted that Probation was in better shape now than it had been in a long time and commented on dealing with the probation and AB 109 populations. He also noted that the Board had been generous with Probation positions in the past and that it was helping.

In response to a comment from Supervisor Thomson, Mr. Hansen advised that Probation was being very picky about who was hired, which in turn was resulting in the higher quality of staff which was coming up in conversations as to the marked changes in attitudes and competencies in those hired.

Supervisor Seifert commented on leaving federal or state money on the table and asked how much was being left. She also asked if there were programs that could benefit from that money. She noted the need to look at this and to look at what the County's resources were in order to potentially bring more money and employ more people in the county.

Ms. Corsello advised that staff could answer those questions with more clarity during budget hearings. She advised that they were trying to make sure staff could address state mandated services. She noted that more discussion would be included in budget hearings on federal dollars being pulled down for programs within Health and Social Services and further noted that they were watching to see what changes may take place in the federal government with the presidential election next year and how those changes may impact programs.

Supervisor Seifert noted the need to have a discussion about that and perhaps include something about it in budget assumptions.

Supervisor Spering noted the need to review whether there were federal or state dollars the County could afford to accept.

Chairwoman Hannigan commented on the budget assumption and clarifications made by the Board members in regards to backfilling and state or federal dollars the County could afford.

Supervisor Spering commented on the backfill policy helping the Board through difficult financial times and suggested that staff develop criteria for when to allow exceptions. He cautioned that he did not want to see it opened up as a free for all and didn't want to give the impression that it should be abandoned.

Chairwoman Hannigan noted that the Board members were all in agreement on that and that it was worth looking at the programs to determine if there was a need for an exception.

Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:

A) Donald Tipton, unincorporated Vallejo, commented on page 2 regarding items 3a and 3b, page 3 in regards to General Fund support in the Sheriff's Department concerning a Residential Deputy Sheriff, lighting for Benicia Road, page 41 regarding Attachment C and the difference in the Board members budgets.

On motion of Supervisor Vasquez, seconded by Supervisor Seifert, the Board:

1. Received the Third Quarter Financial Report as outlined in the following attachments: a) Financing Assumptions for the FY2015/16 Recommended Budget and use of General Fund Balance in the FY2015/16 Recommended Budget (Attachment A-1); b) A legislative update on the status of the Federal and State Budgets (Attachment A-2); c) Summaries of the Financial Positions of County Departments (Attachment B); d) General Fund Third Quarter Projection spreadsheet (Attachment C); e) Other Funds Third Quarter Projection spreadsheet (Attachment D); and f) Internal Service and Enterprise Funds Third Quarter Projection spreadsheet (Attachment E).

2. Approved the following Appropriation Transfer Requests (ATR) (Attachment F):

a. Recognizing \$344,000 in unanticipated State and Federal revenue and Salaries and Employment Benefit savings in the Probation Department to fund increased foster care/group home placement costs and to pay for furniture for the Challenge and New Foundations facilities.

b. Recognizing \$307,000 in unanticipated Property Tax Revenue for maintenance equipment for the CALREN project in the Library Fund.

c. Increasing Operating Transfers In by \$290,000 to the Accumulated Capital Outlay Fund from the Capital Renewal Reserve to pay for the County's share of costs for a roof replacement, and HVAC maintenance for the Courts.

d. Recognizing \$289,500 in deferred Animal Care donations and Salaries and Employment Benefits savings in the Animal Care Budget to offset construction costs related to the animal shelter in the Accumulated Capital Outlay Fund.

e. Decreasing contingencies by \$134,755 and transferring savings of \$40,245 from two completed boiler replacement projects (for a total of \$175,000) to pay for a boiler replacement and public parking lot improvements at the Post Office located at 600 Kentucky Street in Fairfield in the Accumulated Capital Outlay Fund.

f. Recognizing \$117,454 unanticipated tax revenue and additional County General Fund Contribution for the Public Defender to cover wage increases authorized by the Board for Unit 1 and to reduce revenues for legal fees and realign other miscellaneous expenditures.

g. Recognizing \$104,000 in Operating Transfers In in the Fleet Fund to purchase vehicles for the Sheriff's Office.

h. Recognizing \$100,000 in Operating Transfers In to the Accumulated Capital Outlay Budget from the one-time Salaries and Employee Benefits savings in the Agriculture Department's Budget to offset costs associated with the Department's relocation costs.

i. Recognizing \$71,200 in additional AB 900 State Funds to offset costs for the Stanton Correctional Facility Project in the Accumulated Capital Outlay Fund.

j. Increasing Transfers Out by \$66,980 in the Sheriff's Special Revenue Fund to the Fleet Fund to support surveillance vehicle expenses.

k. Recognizing \$39,850 in unanticipated Property Tax Revenue to offset increased operating costs and unanticipated repairs in the Parks Budget.

l. Decreasing contingencies by \$39,264 in the Sheriff Asset Seizure Fund to support canine and surveillance vehicle expenses, which includes a Transfer Out to the Fleet Fund (\$22,020) and a Transfer out to the Public Safety Fund.

m. Recognizing \$35,760 in Transfers In from the Sheriff Asset Seizure Fund (\$17,244) and savings of \$18,516 in insurance costs to purchase equipment necessary for maintenance and operations in the Sheriff's Office.

n. Recognizing \$27,500 in unanticipated revenue from Charges for Services and Interfund Professional Services in the Real Estate Services budget to cover increased costs in Salaries and Employee Benefits for wage increases authorized by the Board and for renovation costs at the Rio Vista Veterans Hall.

o. Recognizing \$25,000 in unanticipated Property Tax Revenue to cover increased costs in Salaries and Employee Benefits and agricultural supplies in the Airport Fund.

p. Recognize \$17,469 in unanticipated CalOES Victim Witness Assistance Program grant revenues in the District Attorney's Office to support program costs including training, brochures and furniture.

q. Increasing Transfers Out by \$15,000 to the Fleet Fund from the Sheriff's Office (Public Safety Fund) to offset the costs of a portable trailer.

r. Decreasing \$254,678 in savings from several completed capital projects, including several boiler replacements and the Children's Mental Health alterations project to pay for increased reroofing costs at the 355 Tuolumne in Vallejo in the Accumulated Capital Outlay Fund.

s. Decreasing \$139,989 in drugs and pharmaceutical supplies savings in Public Health to pay for a compressor and dental chairs at the dental clinic.

t. Decreasing General Expenditures by \$78,500 for unanticipated leave payoffs that cannot be absorbed in the District 5, County Counsel, and the Agriculture Commissioner / Sealer of Weights and Measures Budgets.

u. Decreasing \$45,000 in savings from the Heating/Boiler completed project at 2500 Clay Bank Road in Fairfield (BU 1675) to pay for a temporary chiller at the Vallejo Justice Center at 321 Tuolumne Street in Vallejo during summer construction in the Accumulated Capital Outlay Fund.

3. Adopted and authorized Chairwoman Hannigan to sign Resolution 2015-88 amending the Allocation List of Positions to:

a. Delete/Add 1.0 FTE Regular positions in the Agriculture Department.

b. Delete/Add 1.0 FTE Regular positions in Health and Social Services.

c. Delete/Add 1.0 FTE Limited Term position to 1.0 FTE Regular Positions in Delta Water Activities.

d. Extend 21.6 FTE Limited Term positions to June 30, 2016 (2.0 FTE in District Attorney, 0.60 FTE in Fouts Springs, 7.50 FTE in Health and Social Services, 6.0 FTE in Probation, 1.0 FTE in Public Defender, 0.50 FTE in Alternate Public Defender, 3.0 FTE in the Sheriff's Office and 1.0 FTE in Veterans Services).

e. Extend 2.0 FTE Limited Term positions to December 31, 2015 in the District Attorney.

f. Convert 4.0 FTE Limited Term positions to 4.0 Regular positions in the Sheriff's Office.

g. Add 2.0 FTE Regular positions in the Sheriff's Office.

h. Reclassify 3.0 FTE Regular positions (1.0 FTE in General Services and 2.0 FTE in County Counsel).

4. Adopted and authorized Chairwoman Hannigan to sign Resolution 2015-89 to amend the Alphabetical Listing of Classes and Salaries to add the classification Policy and Financial Manager with a monthly salary of \$7,868 - \$9,564; and establish salary ranges for the classes of Deputy County Counsel V with a monthly salary of \$11,526 - \$14,011 and Assistant County Counsel with a monthly salary of \$13,256 - \$16,112.

Enactment No: Resolution 2015-88 and Resolution 2015-89

14

[15-0269](#)

Receive an update from County staff working as the Solano County's Smoke-Free Transition Team regarding the implementation of Solano County Code Section 13.3-23; and Authorize staff to proceed with a proposed implementation plan phased over two years including approval of temporary exemption criteria and initial list of locations and an implementation timeline, and a proposed budget of \$168,000; with \$69,000 for FY2014/15 funded with a combination of funding including General Fund a savings identified in General Services Department Budget (\$36,000) and the General Expenditures Budget (\$16,600) and Health funds; and \$99,000 in FY2015/16 for additional signage, public education, and smoking cessation classes for staff and public with a general fund cost of \$69,000
(Continued from the April 14, 2015 Board of Supervisors meeting because of the tie vote)

Attachments:

- [A - Funding Plan](#)
- [B - Smoke-Free Transition Team E-mail List](#)
- [C - Request for Temporary Designated Smoking Areas](#)
- [D - Smoking Cessation Communication Plan Flow Chart](#)
- [E1 - Employee Smoking Cessation Assistance](#)
- [E2 - Smoking Cessation Resources \(Public\)](#)
- [E3 - Smoking Cessation Resources \(Staff\)](#)
- [F1 - County Buildings Smoke Free](#)
- [F2 - Signage](#)
- [F3 - Window Signage](#)
- [G - Policy Implementation Schedule](#)
- [H - Research Summary Matrix](#)
- [I - 4/14/2015 Presentation](#)
- [J - Implementation Phasing Plan](#)
- [5/5/2015 Presentation](#)
- [Minute Order](#)

Deputy Director of General Services Kanon Artiche provided the Board with an overview of the item including the history and background of Board actions and direction, Board concerns from the April 14, 2015 Board meeting regarding addressing the needs of both smokers and non-smokers, the process to site a Temporary Designated Smoking Area (TDSA), the strategy for Phased Implementation at County facilities, establishment of Temporary Exemption Locations, an update on the Temporary Smoking Areas currently being identified and the requests for TDSAs received as of April 29, 2015.

Supervisor Spering commented that he wouldn't support the item unless the word "temporary" was removed from the Temporary Designated Smoking Areas. He recommended that staff create a baseline list of designated smoking areas that would be reviewed by staff on an annual basis, with any recommended changes going before the Board for review.

In response to a question from Supervisor Vasquez, Mr. Artiche explained that a TDSA would allow individuals an area to smoke, however he noted that direction to staff was to reduce the number of these locations to zero over time. He also advised that the intent was for staff to come back to the Board initially with a baseline list of TDSAs that would be reviewed by staff annually, with any recommended changes going to the Board for approval.

Supervisor Vasquez noted that the goal had always been to get to a smoke-free environment and commented on past Board minutes from 1991, noting that there had been an ongoing effort on the part of leadership within the County to strive for a smoke-free environment over many years. He then commented that the message going forward should be to strive for a smoke-free environment and to allow smoking in designated areas. Lastly he commented that the funding for signage should wait and come back before the Board at budget hearings.

Chairwoman Hannigan asked Supervisor Vasquez if he would be amenable to temporary signage expenses coming forward now and permanent signage expenses waiting.

Supervisor Vasquez noted that the sign language was important.

Mr. Artiche noted that the agenda packet included temporary and permanent signage concepts

Supervisor Vasquez advised that the County should not be spending money on signage that cannot be used elsewhere.

Supervisor Seifert noted her agreement that the word "temporary" should not be used. She also commented that it was not clear whether the implementation schedule defined when the temporary designations would go away. She then commented on unintended consequences of forcing individuals to go smoke elsewhere and what the potential impacts could be on those other areas, such as potential hazardous situations for neighboring areas and potential lighting needs at night.

Supervisor Seifert asked how the smoking cessation classes' success would be measured. She also reported that more communication needed to happen with veterans halls and indicated that some are still using contracts indicating that smoking must take place 20 feet from the building when it should be 25 feet.

Supervisor Sperring asked if the courts were included in the process.

Mr. Artiche noted that the courts had been involved and that a request for a TDSA had been received from them already.

Supervisor Sperring commented on designated smoking areas for jurors.

Mr. Artiche advised that the courts had submitted a requested for an exemption.

Supervisor Seifert asked if the intention was for the designated smoking areas to go away after the three year implementation period.

Mr. Artiche advised that the locations would be reviewed annually with the intent to reduce them over time and that the timeframe it took to reduce them to zero would depend upon what came out of the annual discussions.

Chairwoman Hannigan noted that a smoke-free facility policy and ordinance was already in place and that the issue being discussed was about signage and the communication schedule. She noted the importance of recognizing the negative effect that smoking had on the community. She advised that it would take time to get to the goal of being 100% smoke-free.

Chairwoman Hannigan also clarified that the TDSA would now be referred to as a Designated Smoking Area (DSA). She commented on the three impacts of DSAs and advised that users at County public facilities, especially those that receive children, should be considered as part of the impacts of DSAs in order to protect children from second-hand smoke. She noted that she had not witnessed many veterans smoking at veterans halls but had witnessed the younger family members doing so there. She then commented that veterans halls and the Race Place at the Solano County Fairgrounds should be identified on the list of DSAs as they are not locations children normally go to. She then recommended that all other areas within the county should be required to apply for a DSA and go through the review process.

Chairwoman Hannigan noted the importance of the Board to be the change agents for health. She commented on Vallejo parks and other locations that are smoke-free and advised that other counties had successfully survived implementing a smoke-free ordinance. She commented that it would take time to implement and communicate the policy and educate the public, but that the goal was achievable.

Supervisor Vasquez noted that unintended consequences may result in unintended costs and that the costs should be discussed during budget hearings.

Chairwoman Hannigan requested that the baseline list of DSAs be limited to a set amount of locations that did not increase and would instead decrease over time.

Supervisor Thomson noted that the County should move to a smoke-free campus and commented on the irony of setting aside designated smoking locations at health facilities. He also noted that leadership on this issue is important and sets the tone. Lastly, he noted that he too had witnessed the younger generation smoking at veterans halls.

Supervisor Sperring commented in support of now allowing smoking areas where there were young children. He then made a motion that staff establish a baseline list of Designated Smoking Areas with the word "temporary" removed, that the list be reviewed on an annual basis, and that the recommended funding plan be approved.

Supervisor Seifert noted that she was ok with that as long as the word "temporary" was excluded and asked how that would be clarified.

Deputy County Counsel Bernadette Curry advised that the policy could be amended to include the DSAs as designated, which would be covered by ordinance.

Supervisor Seifert asked if the Board had the authority to impose those kind of restrictions upon the courts.

Ms. Curry advised that the court had requested an exemption and if approved, would allow them a designated smoking location.

Supervisor Seifert commented on Chairwoman Hannigan's request that the veterans halls and Race Place be on the DSA list without going through the application process.

Supervisor Spering noted that his intention was to have staff identify the list of DSAs, come back with this as baseline list for approval by the Board to be reviewed annually.

Supervisor Seifert requested that the Centers for Positive Change be included in the DSA list.

Ms. Curry commented on the County's extension of the 20 foot state law barrier to be 25 feet from buildings and noted that staff may have to be creative in some locations when looking at the DSAs in order to meet the state mandates.

Supervisor Seifert asked about the request to use funding in existing budgets for this fiscal year and how to address the budget expenditure request for FY2015/16.

County Administrator Birgitta Corsello advised that the request could be revisited as part of budget hearings. She noted that more work would need to be done on signage based on the Board members' comments regarding temporary signage and recommended that action not be taken on that yet.

Supervisor Seifert asked Supervisor Spering if his motion included this aspect of the budget and whether it could be postponed until discussions at budget hearings.

Spering Spering noted that his motion could include this if there was a second to approve it. He added that the formal requests for DSAs that had already been received be included in the baseline list.

Mr. Artiche commented on temporary signage and noted that staff reviewed the lessons learned from other counties and recommended an approach that started with using temporary signage and ensuring it worked before moving to permanent signage.

In response to a question from Supervisor Vasquez, Mr. Artiche noted that the temporary signage was directional and could be moved. He further noted that taking this approach meant that the County would not invest a lot of money in permanent signage that may need to be changed later.

Supervisor Vasquez commented on changing directional signs and asked about encumbering the funds for FY2015/16.

Ms. Corsello commented that Facility Operations Manager Perry Sauro had been working with the sign company to identify permanent sign concepts which were included in the agenda packet. She then noted that the signage for the DSAs would be temporary until everything was worked out.

Supervisor Vasquez asked if this was all part of the \$69,000 request and Ms. Corsello confirmed that it was.

Mr. Sauro noted that he and staff had spoken with other counties regarding signage. He further noted that what they were working on was path of travel signage that was temporary but movable. He then commented that future changes to DSAs or costs associated with unintentional consequences had not been figured into the request.

Ms. Corsello commented on the process for encumbering and re-budgeting for the expenses.

In response to a question from Supervisor Seifert, Supervisor Spering restated his motion to move forward with the framework presented, remove the word "temporary" from Temporary Designated Smoking Areas, direct staff to identify Designated Smoking Areas as a baseline list to be reviewed annually with the intent to eventually eliminate smoking county wide, include the formal requests for DSAs in the list and to include the \$69,000 funding request.

Chairwoman Hannigan requested that the motion be amended to ensure that there would be no new DSAs added after the first year of the process. No support was indicated for the amendment and Chairwoman Hannigan withdrew the request.

Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:

A) George Guynn, Jr., Suisun City, commented on smoking, financing of the request within the County budget and the public speaking period.

On motion of Supervisor Spering, seconded by Supervisor Thomson, the Board approved staff to proceed with the proposed implementation plan; Remove the word "temporary" from Temporary Designated Smoking Areas; Directed staff to identify Designated Smoking Areas (DSAs) as a baseline list to be reviewed annually with the intent to eventually eliminate smoking county wide, Directed staff to include the formal requests already received for DSAs in the baseline list; and Approved the \$69,000 funding request for FY2014/15. So ordered by 5-0 vote.

- 15 [15-0358](#) Receive a report from the Department of Human Resources regarding County training and internship programs; Receive a presentation from participants in the County's Future Leaders' Program on a proposed internship/employment training program pilot project for youth/young adults; and Authorize the County Administrator to negotiate and execute an employment and training agreement with A First Place for Youth and include the recommended program and associated costs of \$11,020 in the FY2015/16 Budget

Attachments: [A - College Intern Program](#)
[B - Youth Employment & Internship Proposal](#)
[C - First Place for Youth](#)
[Presentation](#)
[Minute Order](#)

Director of Human Resources Marc Fox introduced the item and provided the Board with an overview of employment training opportunities and an update on the status of FY2013/14 team leadership projects.

Engineering Manager Matt Tuggle provided the Board with an overview of a team leadership project to prepare a proposal for developing an Internship Program for At-Risk Foster Youth (ages 18-24) in Solano County.

Supervisor Vasquez asked how foster youth would be identified after they turned 18 years old.

Mr. Tuggle advised that the state does identify provided services to foster youth up the age of 24 years old.

Supervisor Vasquez asked if there would there be work done earlier before the youth turned 18.

Mr. Tuggle advised that there was quite a bit of services offered up to the age of 18 and then more limited until the age of 24. He noted that the proposal with A First Place for Youth would take advantage of some opportunities for youth.

Supervisor Vasquez asked how a youth under the age of 18 would know how to take advantage of the opportunity.

County Administrator Birgitta Corsello advised that until they reach the age of 18, these youth are touched by the County in three locations, including CASA (Court Appointed Special Advocates) if they are involved in a court case, by Health and Social Services if there is a social worker assigned to them or if they have an obligation in Probation up until the age of 21. She also noted that foster youth can be identified through these areas and through an identified pool of foster youth that request services up through the age of 21.

Supervisor Thomson asked what kind of jobs the foster youth would be placed in.

Mr. Tuggle noted that the team initially looked at general internships and then at certain departments. He also noted that there were areas they did not look into, such as the Sheriff's Office, that would require background checks.

Mr. Tuggle continued to provide the Board with additional information on the proposed program and an overview of A First Place for Youth.

Supervisor Seifert commented on the proposal and ask if the internships would be paid or not.

Mr. Fox noted that the intention was for them to be paid internships up to \$10.24 per hour.

Supervisor Seifert asked if A First Place for Youth had a program in place already for internships or an opportunity for the County to identify candidates for internships.

Mr. Tuggle advised that they had both and were already imbedded in the community with programs targeting these same group of youth.

Mr. Tuggle continued to provide the Board with information on the proposed program including a proposed 10 week Employment Summer Program Training.

Chairwoman Hannigan asked how many youth would be hired.

Mr. Fox advised that the cost of \$11,020 allowed for placement of three to five students in the program for the summer. He noted that a small number was chosen to gage and ensure that the program was successful first.

Supervisor Thomson commented that he had been talking about this issue for months and had not been consulted for input on this proposal. He further commented that the proposal was a training program for a segment of the community and did not address ways to employ college graduates. He noted a need for more broad discussion on where dollars are most effective and asked that internships for college graduates be looked into.

Supervisor Sperring noted his support for Supervisor Thomson's comments. He then asked if the youth could be allowed to work in the Public Works field if they wanted to do that instead of in a high level of management.

Mr. Fox noted that the program would match the department's availability with the youth's interest so both the County and the youth could benefit from the placement.

Supervisor Seifert noted that she didn't disagree with the need for internships for college grads and other eligible individuals and noted that she didn't see this youth program as replacing that need.

Mr. Fox commented on the amount of time required of staff to make sure there was on the job training, assistance and protocols for internships within departments. He also commented that some departments were more equipped to handle these types of positions and gave an example of a recent promotion of correctional officers within the Sheriff's Office. He noted that it takes an individual department head's review and work with a management analyst to identify staff and budget resources to make the program a success.

Supervisor Thomson commented on the Sheriff's promotion of the correctional officers and also noted that it was expensive to get rid of bad employees. He also commented on a local city that hired their fire fighters from within their volunteer fire fighters core. Lastly, he commented on the purpose of internships, the interns having the County on their resume, and keeping interns on as employees.

Chairwoman Hannigan asked if this was an internship program and a summer training program.

Mr. Tuggle noted that it could be both and further commented on the program.

Mr. Fox commented on the difference between a work program and an internship program.

In response to a comment from Chairwoman Hannigan, Supervisor Thomson commented on the summer program and noted the need for a year round internship program that resulted in possible County employment.

Chairwoman Hannigan commented on the program noting that basic employment skills were important in the transition youth made to become adults. She then commented on a regular internship program for the County.

Ms. Corsello commented on the current internship program and the challenges the program was going through, including filling key positions that are vacant, work load capacity and finding volunteers to participate in the program.

Supervisor Thomson commented on providing a year of internship experience for interns, the amount of hours worked by current staff and ways that interns could help with workload.

Supervisor Vasquez commented on how to grow the next group of professionals, the costs of bringing someone on to mentor, and recommended talking more about the internship program during budget hearings. He also commented on the importance of looking into the summer program.

Mr. Fox provided the Board with an overview of the staff recommendation for the item.

In response to a question from Supervisor Vasquez, Ms. Corsello advised that if approved, negotiation of the potential contract could take place now so that it was ready to go in anticipation of approval at budget hearings.

Supervisor Spering commented on the summer program. He then requested that staff come back to the Board with a program to address the college graduate internship program request made by Supervisor Thomson. He advised that disruption to current staff wouldn't be successful and requested that staff bring back recommendations on how to proceed.

Supervisor Thomson commented in support of the summer program and upcoming discussion at budget hearings about the internship program.

On motion of Supervisor Spering, seconded by Supervisor Seifert, the Board authorized the County Administrator to negotiate and execute an employment and training agreement with A First Place for Youth and include the recommended program and associated costs of \$11,020 in the FY2015/16 Budget. So ordered by 5-0 vote.

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chairwoman Hannigan invited members of the Board to make comments or reports on meetings. The following comments were received:

A. Supervisor Spering requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of the eight veterans being memorialized on the War Memorial monument outside of the Old Solano County Courthouse on May 25, 2015.

B. Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Angelo Vieira, an active member of the Vacaville community.

C. Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Howard D. Schneider, an active member of the Vacaville community.

D. Supervisor Seifert requested that the Board be provided with an update on the new drought rules and the latest information concerning the BDCP (Bay Delta Conservation Plan).

County Administrator Birgitta Corsello noted that these updates as well as a legislative update would be brought to the Board at the May 12, 2015 Board meeting. She noted that an update with new information about the BDCP would also be included in the budget document.

E. Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Juanita Humphrey, an active member of the Vacaville community.

F. Chairwoman Hannigan also requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of the eight veterans being memorialized on the War Memorial monument outside of the Old Solano County Courthouse on May 25, 2015.

County Counsel Dennis Bunting announced that the Board would be adjourning to Closed Session and that he would provide a report out.

REPORT OF ACTION IN CLOSED SESSION

County Counsel Dennis Bunting noted that by a 5-0 vote, the Board had authorized the County Counsel's Office to enter into a legal services agreement with the law firm of Greenan Pepper Sallander & Lally, with the principal attorney Kevin Lally and his associate Robin Thornton, for representation in an assessment appeals matter.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 12:24 p.m. in memory of Adam Kinser, Casey Sheehan, Dustin Shumney, Jerry Lee Bonifacio, Robbie Mariano, Shawn Adams, Ryan J. Connolly, Francis Dee Imlay, Angelo Vieira, Howard D. Schneider, and Juanita Humphrey. Next meeting of the Solano County Board of Supervisors will be May 12, 2015 at 8:30 a.m., Board Chambers, 675 Texas Street, Fairfield, California.

ERIN HANNIGAN, Chairwoman
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By _____
Jeanette Bellinder, Chief Deputy Clerk