



Solano County

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Minutes - Final Board of Supervisors

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Tuesday, May 7, 2013

8:30 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 7th day of May 2013 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 8:30 a.m. Present were Supervisors Hannigan, Spering, Thomson, Vasquez and Chair Seifert. Chair Seifert presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Dennis Bunting.

ROLL CALL

Present 5 - Linda J. Seifert, James P. Spering, John M. Vasquez, Erin Hannigan and Skip Thomson

CLOSED SESSION

The Solano County Board of Supervisors recessed to Closed Session at 8:31 a.m. to discuss the following matters:

- 1 [13-0336](#) Conference with Labor Negotiators:
Solano County representatives: Marc Fox, Charmie Junn, Darrell Murray, and Fran Buchanan
Employee organizations: SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical & General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Teamsters, Local 150 for Unit 1 (Attorneys); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local 1 for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft & Service Maintenance Employees); Union of American Physicians & Dentists for Unit 11 (Psychiatrists, Physicians & Dentists); Solano Probation Peace Officer Association

for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Managers); and Unrepresented employees of Unit 30 (Confidential), Unit 61 (Executive Management), Unit 62 (Senior Management) and Unit 00 (Unclassified Employees)

Conference with Labor Negotiators:
In-Home Supportive Services Public Authority representatives: Bruce Heid and Marc Fox
Employee organization: SEIU Local 6434, In Home Support Services Unit

Attachments: [A - Memorandum](#)

RECONVENE

This meeting of the Solano County Board of Supervisors reconvened at 9:00 a.m. All members were present and Chair Seifert presided.

REPORT OF ACTION IN CLOSED SESSION

County Counsel Dennis Bunting noted there were no reports from Closed Session.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 2 [13-0342](#) Adopt and present a resolution recognizing Leona Mae Bonovich for her 100th Birthday and "Mrs. B" for nearly 50 years as a teacher and declaring May 10, 2013 as Leona Mae Bonovich Day in Solano County (Supervisor Vasquez)

Attachments: [A - Resolution](#)
[Minute Order.pdf](#)

On motion of Supervisor Vasquez and seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2013-57A recognizing Leona Mae Bonovich for her 100th Birthday and "Mrs. B" for nearly 50 years as a teacher and declaring May 10, 2013 as Leona Mae Bonovich Day in Solano County. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 13-57A

- 3 [13-0320](#) Adopt and present a resolution proclaiming the month of May 2013 as Building Safety Month in Solano County (Supervisor Sperring)

Attachments: [A - Resolution](#)
 [Minute Order.pdf](#)

On motion of Supervisor Sperring and seconded by Supervisor Thomson, the Board adopted and presented Resolution No. 2013-58 proclaiming the month of May 2013 as Building Safety Month in Solano County. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 13-58

- 4 [13-0334](#) Adopt and present a resolution proclaiming the month of May 2013 as Foster Care Awareness Month in Solano County (Supervisor Thomson)

Attachments: [A - Resolution](#)
 [Minute Order.pdf](#)

On motion of Supervisor Thomson and seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2013-59 proclaiming the month of May 2013 as Foster Care Awareness Month in Solano County. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 13-59

- 5 [13-0339](#) Adopt and present a resolution proclaiming May 6, 2013 as Nurses Day and the week of May 6-12, 2013 as Nurses Week in Solano County (Supervisor Hannigan)

Attachments: [A - Resolution](#)
 [Minute Order.pdf](#)

On motion of Supervisor Hannigan and seconded by Supervisor Vasquez, the Board adopted and presented Resolution No. 2013-60 proclaiming May 6, 2013 as Nurses Day and the week of May 6-12, 2013 as Nurses Week in Solano County. So ordered by 5-0 vote. (see Resolution Book)

Enactment No: Resolution 13-60

ITEMS FROM THE PUBLIC

Chair Seifert invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A. Brian Lee, SEIU 1021, noted that they had been working on a comprehensive third party review of the financial situation of the County of Solano. Mr. Lee noted that it was their feeling that the County's Reserves were healthy, that the balance of income and expenditures were not as dire as expected, and that the structural deficit was non-existent. Mr. Lee requested an opportunity for Local 1021 to present its findings to the Board at a future date.

The Board directed the County Administrator and the Chair of the Board of Supervisors to determine a meeting date and process for all Bargaining Units to make a presentation to the Board regarding their analysis of the finances of the

County and that the analysis be presented to staff for review prior to the scheduled hearing.

B. George Guynn, Jr., Suisun City, noted that he felt that those paying taxes should have a voice in determining what governmental programs should be implemented as resources were limited.

C. Donald Tipton, unincorporated Vallejo, urged that the public receive leniency when attempting to understand matters before the Board for consideration and that all questions of the public be answered. Mr. Tipton noted that he supported the request of the Union to make a presentation to the Board as an avenue for the public to understand the financial issues as well.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the Solano County Board of Supervisors' agenda for May 7, 2013.

APPROVAL OF THE AGENDA

On motion of Supervisor Vasquez, seconded by Supervisor Hannigan the Board approved the agenda of the Solano County Board of Supervisors for May 7, 2013 as submitted. So ordered by 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Seifert invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:

A. *City of Fairfield Mayor Harry Price encouraged the Board to support their request to consolidate general municipal elections with statewide general elections for the Cities of Fairfield and Benicia in an effort to make democracy more responsive to the needs of the people it serves.*

B. *George Guynn, Suisun City, noted that he opposed the consolidation of elections for the Cities of Fairfield and Benicia as he did not feel that it was proven that the consolidation would save money and that incumbents would receive an additional year to their term. Mr. Guynn noted that he support the additional computer software for the Treasurer-Tax Collector-County Clerk's Office; however, he did not feel that the additional software should be paid for by increased fees to the public.*

C. *Donald Tipton, unincorporated Vallejo, noted that he felt that the \$370,000 being requested for additional computer software for the Treasurer-Tax Collector-County Clerk be used to pay down the structural deficit. Mr. Tipton noted that he did not feel that there should be an increase in fees for increased services through the use of computer software.*

D. *Charles Rieger, Executive Director for Solano Center for Business Innovation, noted that Clean Energy Financing Districts had been established in Yolo County and Sacramento County to make private capital available to commercial and multi-family property owners for water and energy conservation projects with an option to enable residential financing. Mr. Rieger noted that he supported creating such a special district in Solano County and viable options for financing clean energy projects.*

Charles Lomeli, Treasurer-Tax Collector-County Clerk, noted that he supported

private financing to solve private issues. Mr. Lomeli noted that the County was being requested to create a Community Facilities District and that he would support if it was at no cost to the County. Mr. Lomeli noted that there was no urgency to implement such a program at this time as there were details that had to be resolved; however, the County had an option to move forward with creating documentation to protect the County and to provide the Board with a Resolution of Intent to form a Special District. Mr. Lomeli noted that, at that point, the County would wait until all issues were resolved.

At the conclusion of discussion, the Board directed the County Tax Collector-Treasurer-County Clerk to continue to monitor and to wait for the opportunity to be made available to act affirmatively.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Vasquez, seconded by Supervisor Hannigan, the Board approved the following Consent Calendar items. So ordered by 5-0 vote.

- 6 [13-0353](#) Approve the minutes of the Solano County Board of Supervisors' meetings of March 26, 2013 and April 23, 2013
- Attachments:* [A - Minutes - March 26, 2013](#)
 [B - Minutes - April 23, 2013](#)
 [C - Housing Authority Minutes - March 26, 2013](#)
 [Minute Order.pdf](#)
- Approved**
- 7 [13-0243](#) Adopt a resolution honoring Ryan McPherson of Boy Scout Troop 180 in Vacaville, California on his achieving the Eagle Scout Award
- Attachments:* [A - Resolution](#)
 [Minute Order.pdf](#)
- Adopted**
- Enactment No: Resolution 13-61**
- 8 [13-0244](#) Adopt a resolution honoring Edwin "Dennis" Curtin III of Boy Scout Troop 180 in Vacaville, California on his achieving the Eagle Scout Award
- Attachments:* [A - Resolution](#)
 [Minute Order.pdf](#)
- Adopted**
- Enactment No: Resolution 13-62**
- 9 [13-0329](#) Adopt a resolution honoring Steven John Romas of Boy Scout Troop 488 in Vacaville, California on his achieving the Eagle Scout Award
- Attachments:* [A - Resolution](#)
 [Minute Order.pdf](#)

Adopted**Enactment No: Resolution 13-63**

- 10 [13-0330](#) Authorize the County's contribution of \$200 from the General Fund contribution allocated to District 4 to benefit Markham Elementary students to attend Environmental Science Camp

Attachments: [Minute Order.pdf](#)

Approved

- 11 [13-0350](#) Adopt resolutions approving ordinances and requests for consolidating general municipal elections with statewide general elections for the Cities of Fairfield and Benicia

Attachments: [A - Fairfield Ordinance No. 2013-05](#)
[B - Benicia Ordinance No 13-04](#)
[C - Resolution - City of Fairfield](#)
[D - Resolution - City of Benicia](#)
[Minute Order.pdf](#)

Adopted**Enactment No: Resolution No. 2013-65 - City of Fairfield
Resolution No. 2013-66 - City of Benicia**

- 12 [13-0324](#) Approve a five-year contract with SouthTech Systems for an amount not to exceed \$370,000 for software and related maintenance support to automate select functions within the County Clerk and Registrar of Voter operations, effective through April 30, 2018; Authorize the County Administrator to execute the contract and any subsequent contract modifications in an amount not to exceed 10% of the total contract amount; and Approve a \$105,500 Appropriation Transfer Request from General Expenditures' Technology Initiative Fund to County Clerk

Attachments: [A - Contract](#)
[Minute Order.pdf](#)

Approved

- 13 [13-0326](#) Receive a written update regarding the status of Property Assessed Clean Energy (PACE) lending programs available to Solano County businesses and residents

Attachments: [Minute Order.pdf](#)

Received and Filed

- 14 [13-0317](#) Adopt a resolution authorizing the transfer of available County funds to local schools districts as mandated under Sections 42620 and 85220

of the Education Code to meet current expenses of maintenance for the school districts as of result of State deferrals; and Adopt a resolution authorizing the transfer of up to 85% of FY2013/14 anticipated tax revenues from the Treasury Pool funds to various local school districts, as mandated under Article XVI Section 6 of the California Constitution

Attachments: [A - Resolution - Education Code](#)
 [B - Resolution - Constitution](#)
 [C - District Resolutions - Education Code](#)
 [D - District Resolutions - Constitution](#)
 [Minute Order.pdf](#)

Adopted

Enactment No: Resolution No. 2013-67 - Education Code
Resolution No. 2013-68 - Constitution

- 15 [13-0337](#) Adopt a resolution authorizing the transfer of up to 85% of FY2013/14 anticipated tax revenues from the Treasury Pool funds to the Vacaville Fire Protection District as mandated under Article XVI Section 6 of the California Constitution

Attachments: [A - Resolution](#)
 [B - Fire District Resolution](#)
 [Minute Order.pdf](#)

Adopted

Enactment No: Resolution 13-69

- 16 [13-0351](#) Approve a \$445,418 revenue contract with the Superior Court of California, County of Solano, for the Department of Information Technology to provide information technology services from July 1, 2013 to June 30, 2014; and Authorize the Chief Information Officer to execute any necessary contract amendments concerning terms and scope of services within the guidelines of the County's contracting policies

Attachments: [A - Contract](#)
 [Minute Order.pdf](#)

Approved

- 17 [13-0345](#) Authorize submittal of a grant application of up to \$1,200,000 to the Administration for Children and Families, division of the United States Health and Human Services Department to implement a comprehensive support service system for perinatal substance-exposed children and their families; and Authorize the County Administrator to sign the agreement and any subsequent documentation should the grant be awarded

Attachments: [REVISED Submittal - Page 2 First Paragraph](#)
[Minute Order.pdf](#)

Approved

- 18 [13-0352](#) Accept Housing and Urban Development (HUD) grant funding in the amount of \$451,473 for the 2012 Continuum of Care Program; and Delegate signature authority to the County Administrator for the HUD Continuum of Care and Supportive Housing program agreements along with any subsequent amendments within total appropriations

Attachments: [A - HUD Award Letter](#)
[Minute Order.pdf](#)

Accepted

- 19 [13-0323](#) Adopt a resolution and plaque of appreciation honoring Ted E. Armstrong, Park Ranger Supervisor, for more than 34 years of service to Solano County

Attachments: [A - Resolution](#)
[Minute Order.pdf](#)

Adopted

Enactment No: Resolution 13-64

- 20 [13-0333](#) Adopt a resolution authorizing the submittal of applications to the California Department of Boating and Waterways for all Harbor and Watercraft Revolving Fund Program grants for which the County of Solano is eligible for a period of up to two years; and Authorize the Director of Resource Management, or his designee, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, and payment requests, necessary to secure grant funds and implement approved grant projects, subject to the concurrence of County Counsel and the County Administrator

Attachments: [A - Resolution](#)
[Minute Order.pdf](#)

Adopted

Enactment No: Resolution 13-70

- 21 [13-0310](#) Approve the appointment of Melanie Richardson to the Vacaville-Elmira Cemetery District, representing District 5, to fill an unexpired term, due to expire May 23, 2014

Attachments: [Minute Order.pdf](#)

Approved

- 22 [13-0316](#) Approve the reappointment of Donald W. Johnson to the Agricultural Advisory Committee, representing District 3, for a term to expire January 1, 2015

Attachments: [Minute Order.pdf](#)

Approved

- 23 [13-0322](#) Approve the reappointment of Craig Leathers to the Agricultural Advisory Committee, representing District 5, for a term to expire January 1, 2017

Attachments: [Minute Order.pdf](#)

Approved

- 24 [13-0331](#) Approve the appointment of Kay F. Cayler to serve as Alternate to Supervisor John Vasquez on the Oversight Board of the Successor Agency of the City of Dixon

Attachments: [Minute Order.pdf](#)

Approved

- 25 [13-0347](#) Approve the appointment of Christie L. DeClue to the Alcohol and Drug Advisory Board, as Member-at-Large, for a three year term to expire May 7, 2016

Attachments: [A - Application](#)
 [B - Resume](#)
 [Minute Order.pdf](#)

Approved

REGULAR CALENDAR

- 26 [13-0265](#) Public hearing to consider approval of Community Development Block Grant (CDBG) program guidelines for the Solano County Microenterprise Technical Assistance Program, Microenterprise Assistance Loan Program, and Business Assistance Loan Program

Attachments: [A - Program Guidelines](#)
 [B - Loan Guidelines](#)
 [C - Business Assistance Loan Guidelines](#)
 [Minute Order.pdf](#)

Stephen Pierce, County Administrator's Office, provided the Board with an overview of the program guidelines for the County's Microenterprise Technical Assistance Program, Microenterprise Assistance Loan Program, and Business Assistance Loan Program administered by the Small Business Development Center. It was noted that the programs were funded by a \$400,000 Community Development Block Grant (CDBG). Mr. Pierce noted that the guidelines outlined how the County would continue to provide technical assistance to microenterprise businesses in the unincorporated area of Solano County and the non-entitled communities of Benicia, Dixon, Rio Vista and Suisun City. It was noted that this program would provide microenterprise businesses in these areas with training and counseling to grow their businesses. Mr. Pierce noted that the Microenterprise Loan Program and the Business Assistance Loan Program would provide businesses located in the unincorporated area of Solano County with working capital to enhance the viability of their businesses.

Chair Seifert invited members of the public to address the Board on this matter and the Board received a comment from Donald Tipton, unincorporated Vallejo, who urged the County to market the program to those living in the unincorporated areas of the County.

At the conclusion of a noticed public hearing, the Board took the following action:

On motion of Supervisor Thomson, seconded by Supervisor Vasquez, the

Board approved the Community Development Block Grant program guidelines for the Solano County Microenterprise Technical Assistance Program Microenterprise Assistance Loan Program, and Business Assistance Loan Program. So ordered by 5-0 vote.

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[13-0321](#)

Public hearing on the proposed new and revised user fee schedules; and Consider adoption of fee schedules by separate resolutions amending Chapter 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2013 for various departments and effective July 8, 2013 for Resource Management's Planning Services Division

Attachments: [A - Departmental Fee Summary](#)
 [B - Fee Resolutions and Exhibits](#)
 [C - Adoption Fee Event Schedule](#)
 [Minute Order.pdf](#)

The Board of Supervisors held a public hearing on the proposed new and revised user fee schedules and was requested to consider adoption of fee schedules by separate resolutions amending Chapter 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2013 for various departments and effective July 8, 2013 for Resource Management's Planning Services Division.

Supervisor Hannigan urged all County departments to accept debit cards for payment of services in lieu of cash and checks as a convenience to the public and noted that it would eliminate the bad check fee as well.

Chair Seifert opened the public hearing and comments were received from Donald Tipton, unincorporated Vallejo; and George Gynn, Jr., Suisun, who noted that copy charges should be uniform throughout the County departments

At the conclusion of discussion, the Board took the following action:

On motion of Supervisor Vasquez, seconded by Supervisor Hannigan, the Board adopted the following Fee Resolutions amending Chapter 11 of the Solano County Code, modifying and establishing various fees, effective July 1, 2013 for various departments and effective July 8, 2013 for Resource Management's Planning Services Division. So ordered by 5-0 vote. (see Resolution Book)

Resolution No. 13-71 - Agriculture Department - Exhibit I
Resolution No. 13-72 - Assessor/Recorder - Exhibit II
Resolution No. 13-73 - Resource Management - Environmental Health Division - Exhibit III-A
Resolution No. 13-74 - Resource Management - Building and Safety Division - Exhibit III-C
Resolution No. 13-75 - Public Guardian - Exhibit IV
Resolution No. 13-76 - Tax Collector/County Clerk - Exhibit V
Resolution No. 13-77 - Auditor/Controller - Exhibit VI
Resolution No. 13-78 - Registrar of Voters - Exhibit VII
Resolution No. 13-79 - Clerk of the Board - Exhibit VIII
Resolution No. 13-80 - Health and Social Services - Exhibit XI
Resolution No. 13-81 - Sheriff - Exhibit XIII
Resolution No. 13-82 - Library - Exhibit XV
Resolution No. 13-83 - Resource Management - Parks & Recreation - Exhibit

XVI

Resolution No. 13-84 - Sheriff - Animal Care Services - Exhibit XVII

Resolution No. 13-85 - Resource Management - Planning Services Division -
Exhibit III-B (effective July 8, 2013)

Enactment No: Resolution 13-71 thru 13-85

RECESS

This meeting of the Solano County Board of Supervisors recessed at 10:40 a.m. and reconvened at 10:50 a.m. All members were present and Chair Seifert presided.

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[13-0346](#)

Receive a report from the Department of Information Technology (DoIT) on the history of the County's IT outsourcing strategy; Direct the Department to pursue the Board's selected sourcing strategy; Authorize Chief Information Officer (CIO) to negotiate and execute amendments to the Information Technology Services Agreement (ITSA) with Xerox for up to 18 months and for an amount not to exceed \$5,166,158 for the period of July 1, 2013 through June 30, 2014; and Authorize the CIO to execute any necessary amendments to the ITSA within the terms and conditions of the contract and within 10% of the contract amount

Attachments: [A - History](#)
 [B - Sourcing Scenarios](#)
 [C - PowerPoint](#)
 [Minute Order.pdf](#)

Chief Information Officer Ira Rosenthal noted that the Board was being requested to adopt an appropriate sourcing strategy for Solano County for the foreseeable future. Mr. Rosenthal noted that currently, the County had a contract with Xerox that had been in place since July, 2006 and was based on a sourcing strategy the Board had approved. Mr. Rosenthal noted that it was now time to review that sourcing strategy to determine if it still applied to the current operations. Mr. Rosenthal reviewed the current Information Technology (IT) organization noting there were 38 County IT staff, 4 Communications staff, and 46 Contractor staff. Mr. Rosenthal noted that the IT budget was approximately \$18.1 million (2.4% of the County budget which was an average cost among counties in California).

Mr. Rosenthal noted the the purpose of the sourcing strategy was to guide the re-sourcing of IT services and identify who performs the work, how the work is performed, and where the work is performed. Mr. Rosenthal noted that currently all work was being performed on site with people that could be touched. Mr. Rosenthal noted there were numerous options available whereby the work would be performed off-site which was a new method of managing IT but would allow the County to meet challenges that hadn't been addressed due to the current delivery of services in a cost effective manner. Mr. Rosenthal noted that the County, over the past several years, had built a strategy that optimized flexibility, resiliency, and cost effectiveness by: 1) Developing and maintaining a flexible infrastructure that could quickly respond to new requirements; 2) Providing a resilient and secure computing environment that could support day-to-day County operations as well as emergency response operations, while keeping client data fully protected; and 3) Leveraging new technologies and effectively managing projects to provide the most efficient systems to the end-users.

Mr. Rosenthal noted that while Solano County had the flexibility in their program to be effective, there was a need to build resiliency and that with the new Cloud environment and other managed services becoming more cost effective, there was an opportunity to address this issues to provide a resilient and secure computing environment that could support day-to-day County operations as well as emergency

response operations, while keeping client data fully protected.

Mr. Rosenthal reviewed potential sourcing strategies which included: 1) Outsource Onsite which was the current scenario where the contractor provides management and line staff to operate County-owned systems at the County's facilities; 2) Managed Services - services provided from the vendor's site in a shared computing environment; 3) Insource - County to staff all functions; and 4) Staff Supplementation - County to provide all lead staff while contractor would provide line staff.

Mr. Rosenthal noted that they had done a comparison of the various sourcing strategies noting that Staff Supplementation and Multi-Sourcing (use of Cloud and Managed Services) would improve risk mitigation, flexibility, resiliency, and cost effectiveness. Mr. Rosenthal noted that Staff Supplementation and Multi-Sourcing in Solano County would mean a combination of In-Sourcing (6-10 lead positions in the critical infrastructure, service delivery functions of the County - currently performed by Xerox) and Out-Sourcing individual platforms to best providers.

Chair Seifert invited members of the public to address the Board on this matter and a comment was received from Donald Tipton, unincorporated Vallejo, who urged the County to be careful in its expenditures.

At the conclusion of discussion, the Board took the following action:

On motion of Supervisor Sperring, seconded by Supervisor Vasquez, the Board:

- 1) Directed the Department of Information Technology to pursue the Staff Supplementation and Multi-sourcing Strategy.**
- 2) Authorized Chief Information Officer to negotiate and execute amendments to the Information Technology Services Agreement with Xerox State and Local Solutions Inc. (Xerox) for up to 18 months and for an amount not to exceed \$5,166,158 for the period of July 1, 2013 through June 30, 2014.**
- 3) Authorized the Chief Information Officer to execute any necessary amendments to the Information Technology Services Agreement within the terms and conditions of the contract and within 10% of the contract amount.**

So ordered by 5-0 vote.

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[13-0356](#)

Accept a presentation by The Children's Network of Solano County on the 2013 Child Abuse Prevention Award winners

Attachments: [Minute Order.pdf](#)

Coinciding with Child Abuse Prevention Month, The Children's Network of Solano County and the Children's Alliance/Child Abuse Prevention Council honored the following 2013 Child Abuse Prevention Award winner: 1) Mary Ellen Award - Brian Bouknight, Social Worker III, Child Welfare; 2) Henry Berg Award - Courtney Tindall-McClain; 3) Law Enforcement Officer of the Year - Officer Scott Ledford; 4) Medical Practitioner of the Year - Anne Shapiro, RN, PHN; 5) Volunteer of the Year - Charlene Ping; 6) Career Achievement Award - Vivian Stegall; 7) Advocates of the Year - Heather Sanderson and Will Bible; 8) Educational Advocate of the Year - Carmen Delia Cassius; 9) Journalist of the Year - Karen Nolan; 10) Legislator of the Year - Senator Lois Volk; 11) Judicial Advocate of the Year - Frances Ho; and 12) Recognition Certificate to Ashley Song, Children's Therapist.

Received

RECESS

This meeting of the Solano County Board of Supervisors recessed at 11:55 a.m. to a reception honoring the 2013 Child Abuse Prevention Award winners at the County Government Center Board Chambers Foyer; 675 Texas Street, Fairfield, California.

RECONVENE:

This meeting of the Solano County Board of Supervisors reconvened at 2:00 p.m. Present were Supervisors Hannigan, Spering, Thomson, and Chair Seifert. Chair Seifert presided. Supervisor Vasquez arrived at 2:10 p.m.

30**13-0355**

Receive the FY2012/13 Third Quarter Financial Report and consider taking the recommended actions contained in the Report

Attachments: [A-1 - FY12/13 Third Quarter Assumptions](#)
 [A-2 - FY13/14 Budget Assumptions](#)
 [B - Financial Position of County Departments](#)
 [C - General Fund Department Summary](#)
 [D - Other Funds Summary](#)
 [E - Internal Service & Enterprise Funds Summary](#)
 [F - Position Resolution](#)
 [G - ROV Contract Amendment](#)
 [Minute Order.pdf](#)

Assistant County Administrator Nancy Huston presented the FY2012/13 Third Quarter Financial Report to the Board noting that due to one time revenues in the amount of \$9.5 million from the dissolution of the Redevelopment Agencies in FY2012/13, the County's General Fund Revenues were estimated to be \$185 million and General Fund Expenditures were estimated at \$183.1 million, excluding contingencies. Ms. Huston noted that this would result in an increase of \$1.9 million to the General Fund's fund balance. As a result, the General Fund's projected year-end fund balance was estimated to be \$39.9 million at June 30, 2013.

Ms. Huston reported that expenditures were decreased by \$5.5 million due to the effective Deficit Reduction Strategies previously approved by the Board, current employee vacancies, planned project expenditures not occurring this fiscal year, and less General Fund support needed by Public Safety and Health and Social Services.

Ms. Huston noted that Legislative changes pending at State and Federal level could impact the General Fund including: Federal Sequestration; Affordable Care Act and expansion of Medi-CAL coverage; Public Safety Realignment - State prison overcrowding; and results from the Governor's May Revise.

Ms. Huston provided an overview of the Public Safety Fund, Health and Social Services Fund, Airport Fund, and Library Fund. Ms. Huston noted that General Fund Contributions to Other Funds had been reduced based on projected expenditures as follows: Public Safety (\$4.7 million); Health and Social Services (\$1.5 million); Other Funds and Courts (\$400,000); and All Other Departments/Programs (\$2.8 million).

Ms. Huston noted that the County had been notified by CalPERS that they would be changing and increasing costs as a result of CalPERS Board approved changes to amortization and smoothing policies which could result in costs 50% higher than

current rates.

Economic Indicators were reviewed noting the Unemployment rate was 8.9% which was the lowest in two years; there was an increase in available jobs in Solano County; housing prices were up; Notices of defaults were down; and Industrial vacancy rates were down. Ms. Huston noted that property taxes were down from last year due to Proposition 8 reductions (78,000 parcels out of 142,000 parcels under Prop 8).

Ms. Huston reviewed the history of the workforce for the County noting the high in FY2008/09 at 3,114 positions which has been reduced over the past three years to 2,635 positions in FY2012/13. It was noted that increases in positions were in Public Safety and Health and Social Services.

Ms. Huston provided the Board with an update on the development of the Proposed FY2013/14 Budget noting that preliminary review of the Department budget requests indicated approximately a \$12.8 million operational funding deficit (excluding contingencies). Ms. Huston noted that the Board would be requested to increase/replenish existing reserve accounts including Accrued Leave Payoffs, Deferred Maintenance, and Technology Automation Funds; Consider setting up a reserve for future CalPERS rate increase for employee pensions; and Consider setting up a reserve using a portion of one-time Redevelopment Agency housing funds for SB 375 implementation.

Ms. Huston noted that current Budget Policy included: a) Setting General Fund Contingencies at 10% of Expenditures (approximately \$19 million); Using Fund Balance before drawing down any General Reserves; Targeting status quo budgets; Continue approving only mission critical positions; No new backfills of State or Federal revenue losses with General Fund; Pursuing operational efficiencies through automation; and Continue using the Six Deficit Reduction Strategies.

Chair Seifert invited members of the public to address the Board and Donald Tipton, unincorporated Vallejo, noted that he felt that the CalPERS actuarial could be calculated in-house, urged the Board to be careful in its spending, expressed concern regarding the cost of a new computer for Supervisorial District 1, and requested explanation of the funding for the Consolidated Lighting District and Fouts Springs Boys Ranch.

Supervisor Hannigan noted that the purchase of the new computer for Supervisorial District 1 was \$1500, replaced a computer that was purchased in 2006 and was no longer supported by the Department of Information Technology. Supervisor Hannigan noted that in order to be productive in her work, it was imperative to have a working computer.

At the conclusion of discussion, the Board took the following actions:

On motion of Supervisor Vasquez, seconded by Supervisor Hannigan, the Board:

- 1. Received the Third Quarter Financial Report as outlined in: a) Assumptions included in the FY2012/13 Third Quarter Projections; b) Summaries of the Financial Positions of County Departments; c) General Fund Third Quarter Projection spreadsheet; d) Other Funds Third Quarter Projection spreadsheet; and e) Internal Service and Enterprise Funds Third Quarter Projection spreadsheet.**
- 2. Approved a contract amendment with Election Administrators for \$37,440 to**

provide additional hardware and software licenses for the Electronic Roster system and \$19,800 for five years of software maintenance. Authorized the County Administrator to execute the contract amendment and any subsequent amendments not to exceed 10% of the total contract amount.

3. Approved the following Appropriation Transfer Requests (ATR):

a. HSS – MHSA fund (BU9600) and HSS (BU7780) to establish a separate budget in the MHSA fund (BU9600) to recognize revenues and appropriations of \$16,600,512 and reclassify revenue in the Mental Health Division (BU7780) as Transfer In from MHSA.

b. HSS – Behavioral Health (BU7780) and Health Services (BU7880) to establish a separate budget for IGT in BU7780 and reclassify revenues in BU7880 as Intrafund Transfers (\$4,992,020).

c. Criminal Justice Temporary Construction Fund (BU4130) and Accumulated Capital Outlay (BU1787) – to transfer \$380,000 from BU 4130 Contingencies to BU1787 – Law & Justice Generator Replacement.

d. In-Home Supportive Services (BU1520) to appropriate unanticipated federal and state revenues of \$149,320.

e. Tobacco Settlement Fund (BU2390) - to close out the remaining balance of \$1,858 in the fund and transfer funds to HSS.

f. General Expenditures (BU1903) to transfer appropriations of \$13,712 from Accrued Leave Payoff to Operating Transfers Out to the Airport Fund (BU9000) to increase appropriations for Accrued Leave Payoff and Operating Transfer In.

g. Fleet Operations (BU3100) to increase revenue and appropriations of \$200,000 for purchases for resale and related fuel revenues.

h. Accumulated Capital Outlay Fund (BU9306) – to transfer \$1,861 from Contingencies to the Vallejo Justice Center Fire Restoration Project (BU1719) to pay for remaining costs not covered by insurance.

i. Consolidated Service Area (BU9746) – to appropriate \$50,000 from Reserves to Other Professional Services/Interfund Services to cover unanticipated lighting and maintenance needs.

4. Approved the following Appropriation Transfer Requests (ATR):

a. Board of Supervisors Administration (BU1008) to District 1 (BU 1001) – to transfer appropriations of \$1,500 from BU1008 to BU1001 to purchase a replacement computer.

b. Human Resources (BU1500) – to transfer salaries/benefits appropriations (\$272,800) to cover additional contracted services costs

c. Probation (BU6650) – to transfer \$245,400 from Other Charges to Fixed Assets for increased costs related to the security system upgrade.

5. Adopted and authorized Chair Seifert to sign Resolution No. 2013-86A

amending the Allocation List of Positions to:

- a. Delete 2.0 FTE Limited Term vacant positions in various departments [1.0 FTE Limited Term in Recorder's Office (BU2906); 1.0 FTE Limited Term in Sheriff's Office Grants (BU3256)];
 - b. Delete/Add 2.0 FTE Regular Positions in Probation (BU6650)
 - c. Delete/Add 2.0 FTE Regular Positions in H&SS Admin (BU7501)
 - d. Extend 16.1 FTE Limited Term positions to June 30, 2014 [3.5 FTE in District Attorney (BU6500); 2.0 FTE in DA-OFVP (BU5500); 0.60 FTE in Fouts Springs (BU2802); 3.0FTE in Probation (BU6650); 1.0FTE in Resource Management Delta Water (BU1450) and 1.0FTE in Resource Management (BU2910); 5.0 FTE in Sheriff (BU6550)]
 - e. Convert 12.8 FTE Limited Term Positions to Regular positions (10.8 FTE in H&SS Health Services (BU7880) and 2.0 FTE in Social Services (BU7680)]
6. Affirmed the Financing Assumptions for the FY2013/14 Recommended Budget and use of the projected General Fund balance in the FY2013/14 Recommended Budget.

So ordered by 4-1 vote; Supervisor Spering voted no as he felt that it was premature to move Limited Term Positions to Full Time Positions due to the uncertainty of the budget and that all positions should be considered during the FY2013/14 Budget Hearings.

Enactment No: Resolution 13-86A Position Resolution

31

[13-0338](#)

Receive an update from Health and Social Services (H&SS) regarding the County's Foster Care "pilot" program results to improve outcomes, control placements, and costs; and Consider adopting a resolution amending the List of Numbers and Classifications of Positions converting 8.0 FTE Limited-Term positions, including 7.0 FTE Social Worker III and 1.0 FTE Social Services Supervisor in Child Welfare Services to regular full-time permanent positions

Attachments: [A - Resolution](#)
[B - PowerPoint](#)
[Minute Order.pdf](#)

The Board received an update from Health and Social Services (H&SS) on the successes of the Intensive Family Maintenance "pilot" program as a cost effective strategy, utilizing best practices to improve outcomes for children and families, reduce the number of future Foster Care placements, and avoid costs associated with Juvenile Court proceedings.

It was reported that at that time of implementation of this program, the Board approved an allocation of 8.0 FTE limited term positions in Child Welfare Services, including 7.0 FTE Social Worker III positions and 1.0 FTE Social Services Supervisors to provide intensive services to children and families at intake as an alternative to removing children from their homes and placing them in foster care, and filing a petition with the court. It was noted that since March of 2012, 144 children served by this new unit avoided placement in foster care homes at an estimated cost

avoidance to the County of more than \$3 million in placement costs.

Staff reported that keeping the trained staff with limited term status had proven to be difficult as surrounding counties were hiring these positions with permanent status. Therefore, the Board was being requested approve the conversion of these positions from Limited Term to Full Time to maintain the service delivery and continue to save money.

At the conclusion of discussion, the Board took the following action:

On motion of Supervisor Vasquez, seconded by Supervisor Hannigan, the Board adopted and authorized Chair Seifert to sign Resolution No. 2013-86 amending the List of Numbers and Classifications of Positions converting 8.0 FTE Limited-Term positions, including 7.0 FTE Social Worker III and 1.0 FTE Social Services Supervisor in Child Welfare Services to regular full-time permanent positions. So ordered by 4-1 vote. Supervisor Spering opposed as he felt that it was premature to hire permanent employees outside of the Budget Hearing process. (see Resolution Book)

Enactment No: Resolution 13-86

32 [13-0340](#)

Receive a presentation from Health and Social Services on the anticipated impacts of the 2010 Federal Patient Protection and Affordable Care Act on Solano County as a department designated responsible for Employment and Eligibility duties; and Consider adopting a resolution amending the List of Numbers and Classifications of Positions for Health and Social Services to add 20.0 FTE Eligibility Benefits Specialist II and 2.0 FTE Office Assistant II positions and to convert 10.0 FTE Eligibility Benefits Specialist I from Limited Term to Eligibility Benefits Specialists I Regular effective May 12, 2013 to address increased enrollment responsibilities under the Affordable Care Act

Attachments: [A - Resolution](#)
 [B - PowerPoint](#)
 [Minute Order.pdf](#)

The Board received an overview of the anticipated impacts that would be experienced by the Department of Health and Social Services with the implementation of the Federal 2010 patient Protection and Affordable Care Act (ACA) and State of California implementation, specifically on the Department's role as an administrator of Eligibility Services and as a provider of Health Services. It was noted that the ACA, enacted in 2010, established significant changes in Federal law in order to expand healthcare coverage, both public and private, control healthcare costs and improve the healthcare delivery system to achieve better health outcomes.

Staff reported that under the proposed ACA rules effective October 1, 2013, Employment and Eligibility Services would be responsible for assisting applicants whether they apply in person, online, or through the Covered California call centers. In addition, calls to Covered California would be screened and transferred to a new "County Service Center Network" consisting of the 18 CalWIN counties, of which Solano County was included, to address those callers who were potentially Medi-Cal eligible. It was noted that calls would be expected to be answered within 30 seconds 80% of the time and that Covered California Call Centers were anticipated to accept incoming calls from 8:00 a.m. to 8:00 p.m. Monday through Saturday. Therefore,

counties would be required to modify their hours of operation to accept referrals from the State established exchange Covered California. It was noted that the complete application process on the initial call from application registration to eligibility determination and plan enrollment would last approximately one hour.

Staff noted that Health and Social Services provided primary care, dental health, and mental health clinical services to Solano residents at clinics in Vallejo, Fairfield, and Vacaville, as well as through mobile dental health and primary care services. Staff noted that many of the clients who would be newly eligible for Medi-Cal were already County Medical Services Program (CMSP) clients, which would result in little impact on the clinics. However, it was anticipated that individuals currently eligible for Medi-Cal and/or CMSP but not enrolled would sign up for health coverage under the ACA and would augment the number of insured clients. It was expected that few individuals receiving health insurance through Covered California would choose to receive their care at the County's clinics and; therefore, the impacts of Medi-Cal expansion and implementation of Covered California on numbers of clients seen in the County clinics was likely to be minimal.

Staff noted that with the expansion of healthcare coverage and the establishment of health benefit exchanges (Covered California), additional positions would be required in the Employment & Eligibility Services Division of H&SS as they would continue to be responsible for Medi-Cal eligibility determination. It was noted that the proposed positions would be fully funded by existing State and Federal revenues through the Medi-Cal, CalFresh, and Cal WORKs allocations. It was further noted that the ACA pre-enrollment would begin on October 1, 2013 prior to the January 1, 2014 implementation date and that these positions were needed now to allow time for the hiring and six month training process.

At the conclusion of discussion, the Board took the following action:

On motion of Supervisor Thomson, seconded by Supervisor Vasquez, the Board adopted and authorized Chair Seifert to sign Resolution No. 2013-87 amending the List of Numbers and Classifications of Positions for Health and Social Services to add 20.0 FTE eligibility Benefits Specialist II and 2.0 FTE Office Assistant II positions and to convert 10.0 FTE Eligibility Benefits Specialist I from Limited Term to Eligibility Benefits Specialists I Regular effective May 12, 2013 to address increased enrollment responsibilities under the Affordable Care Act. So ordered by 4-1 vote; Supervisor Sperring opposed as he felt that it was premature to hire permanent employees outside of the Budget Hearing process. (see Resolution Book)

Enactment No: Resolution 13-87

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Seifert invited members of the Board to provide comments and reports on meetings. The following comments were received:

A. Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Patsy Ann Elliott Gannon who was a Navy wife and a member of the Vacaville community.

B. Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Eugene Hutson Brazelton who was born on his family's fruit and cattle ranch west of Vacaville and spent his entire life on the ranch he loved. Mr. Brazelton was a natural storyteller and oral historian of the local area farms, families and landmarks. Mr. Brazelton was an active member of the

Farm Bureau, Vacaville Grange, Cattlemen's Association and 50 year member of IOOF - Independent Order of Odd Fellows.

C. Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Dolores "Mama" Cortez who immigrated from Spain to Vacaville. "Mama" Cortez worked eight years at Basic Vegetable. Her true legacy was her children which included business owners, educators, and a U.S. Marine General.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 3:30 p.m. in memory of Patsy Ann Elliott Gannon, Eugene Hutson Brazelton, and Dolores "Mama" Cortez. Next meeting will be May 14, 2013 at 8:30 a.m., Board Chambers, 675 Texas Street, Fairfield, California.

LINDA J. SEIFERT, Chair
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk of the
Solano County Board of Supervisors

By _____
Patricia J. Crittenden, Chief Deputy Clerk