File #: HD-19-029, Version: 1

DATE: 01/14/2019

TO: Board of Harbor Commissioners

FROM: Fred Greco, Director of Maintenance

SUBJECT: Procurement of One Pavement Paint Striper Truck
         Specification HD-S3064
         Authority to Advertise for Bids

Executive Summary
The Maintenance Division purchases replacement vehicles in accordance with the Port’s Green Fleet Vehicle Replacement Policy (Policy). In addition, any new vehicles (adds) can be purchased with the approval of the Finance Division and the requesting Division. This procurement includes the replacement of one pavement paint striper truck, and no new vehicles.

Key Points
- The Policy states that the subject, on-road vehicle should be replaced on a ten-year basis.
- This vehicle is a specialized work truck.
- The estimated procurement amount is $240,000 based on the published manufacturer’s suggested retail price plus anticipated cost for specialized truck body outfitting.

Recommendation
It is recommended that the Board of Harbor Commissioners authorize the Executive Director to advertise for bids the procurement of one pavement paint striper truck under Specification HD-S3064, subject to the approval as to form by the City Attorney.

Financial Impact
The estimated procurement amount is $240,000 and is included in the approved Maintenance Division Fiscal Year 2019 operating budget. Once bids are received, the Maintenance Division will return to the Board requesting approval of conditional award of the purchase order.

Background
The Maintenance Division is responsible for maintaining and replacing the Port of Long Beach fleet of vehicles in accordance with the Port’s Green Vehicle Replacement Policy. In addition, the Maintenance Division provides procurement services for new vehicle adds as justified by other requesting Port Divisions and approved by the Finance Division. There are no new vehicles being added in this procurement.

The Policy states that on-road vehicles should be replaced on a ten-year basis, with the exception of Security patrol vehicles, which are to be replaced every five years. Additionally, the policy states that environmental performance, including emission ratings and fuel economy are a top priority when purchasing vehicles although
other non-environmental performance specification for power, capacity, safety and operational requirements apply to all vehicle purchasing decisions. In this procurement, the truck is due for replacement.

**Detailed Discussion of Current Issues**

The proposed procurement includes the following vehicle:

<table>
<thead>
<tr>
<th>Asset</th>
<th>Assignment</th>
<th>Current Vehicle</th>
<th>Year</th>
<th>Replace with</th>
</tr>
</thead>
<tbody>
<tr>
<td>7841</td>
<td>Maintenance</td>
<td>Ford F350</td>
<td>1988</td>
<td>Pavement Paint Striper Truck</td>
</tr>
</tbody>
</table>

This contract is anticipated to begin upon issuance of a purchase order and expire once the vehicle is received, which staff estimates will be 210 days after the purchase order.

No Small Business Enterprise goals were set for this contract.