EXHIBIT A

SCOPE AND FEE ESTIMATE
PROPOSAL TO THE

City of Stockton

Outside Fire Department Plan Review and Field Inspection Services

PREPARED BY

CSG Consultants, Inc.

July 26, 2013
Table of Contents

Transmittal Letter .............................................................................................................................................................................

SECTION 1
Scope of Work .................................................................................................................................................................................. 1

SECTION 2
Project Deliverables ........................................................................................................................................................................... 5

SECTION 3
Consultant and Sub-Consultant Staff ............................................................................................................................................. 9

SECTION 4
Qualifications and References .......................................................................................................................................................... 13

SECTION 5
Cost Information .................................................................................................................................................................................... 24

SECTION 6
Appendix ............................................................................................................................................................................................ 25
Letter of Transmittal

July 24, 2013

Carl Hefner, Building Official
Community Development Department/ Permit Center
345 N. El Dorado Street
Stockton, CA 95202

Re: Fire Service Specialist Services

Thank you for considering CSG Consultants for the opportunity to provide Fire Plan Review and Fire Inspections Services to the City of Stockton.

CSG proudly celebrates 22 years of successful experience serving public agencies throughout California. Our municipal building, fire and life safety, engineering, and public works consulting services are furnished to over 80 jurisdictions with the utmost focus on quality customer service serving public agencies throughout the state. The Fire Service Specialist services include, but not limited to, Fire Plan Review, code interpretations, Fire Inspections, and project specific meetings with staff, developers, and design professionals. We propose to provide these on-call services at $95.00 per hour. CSG staff is fully licensed and/or ICC certified. Bob Latz will serve as Project Manager for this contract. Our office and contact information is as follows:

Bob Latz, CBO | Regional Manager
1225 Eighth Street #425
Sacramento, CA
(916) 492-2275 Phone | (209) 304-4603 Cell
bobl@csgengr.com

We look forward to furthering the success of the City of Stockton. Please feel free to contact Bob Latz or myself with any questions or comments you may have.

Sincerely,

Cyrus Kianpour, PE, PLS,
President

1225 Eighth Street Suite 425
Sacramento. CA 95814
Phone 916-492-2275
Scope of Work

Firm Information and General Experience

CSG Consultants, Inc. (CSG) is a California company with our local office located in Sacramento. Additional support is available from our other offices in Pleasanton, Newman, San Mateo, Santa Ana, and Salinas. Founded in 1991, we provide a wide range of municipal services to community development and public works departments, including fire protection plan review and inspection. The majority of the 140+ individuals within our firm have provided public agency services throughout their entire career. Our talented personnel bring a wealth of ideas and experiences having held similar positions with communities dealing with the same development issues as the City of Stockton.

Our staff consists of program and project managers, fire plan reviewers, fire inspectors, engineers, construction managers, building officials, and specialized planning, information technology, and sustainability professionals. Depending upon the needs of our clients, we can serve in either a project specific or on-call staff augmentation capacity. The following represents a brief summary of our firm:

NAME OF FIRM: CSG Consultants, Inc.

PROJECT MANAGER: Bob Latz, CBO | Building & Fire Life Safety Regional Manager

LOCAL OFFICE: 1225 Eighth Street | Suite 425
Sacramento, CA 95814
(916) 492-2275 Phone
(916) 492-2276 Fax
bobl@csgengr.com

CORPORATE OFFICE: 1700 South Amphlett Boulevard | 3rd Floor
San Mateo, CA 94402
(650) 522-2500 Phone
(650) 522-2599 Fax
www.csgwebsite.com
info@csgengr.com

REGIONAL OFFICES: 1257 Quarry Lane | Pleasanton, CA 94566
801 Park Center Drive | Suite 230 | Santa Ana, CA 95825
11 Quail Run | Salinas, CA 93907
1247 Main Street | Newman, CA 95360

YEARS IN BUSINESS: 22

ORGANIZATION: Richard Mao | Founder
Cyrus Kianpour | President

NUMBER OF EMPLOYEES: 140+

TYPE OF BUSINESS: Corporation | Federal ID No.: 91-2053749
Fire Services
Our longtime experience in furnishing comprehensive building and fire life safety services to jurisdictions provides a consistent, strong technical foundation for the clients we serve. From digital plan review to meeting turnaround times and assisting in last minute inspection requests, CSG will work with your jurisdiction to deliver quality customer service to both City departments and staff, and to the ultimate client—the citizens and community of Stockton.

We furnish fire and life safety, special hazards, and fire sprinkler and fire alarm plan review for any and all structures with emphasis on the unique needs and requirements of each of our clients. We are also experienced in special hazards and risks associated with industrial and commercial buildings, single-family and multi-family complexes. We promise thorough, accurate review with prompt turnaround times and offer comprehensive online status reports.

CSG will become an active partner with the City; working as an extension of the City in performing the requested scope of services and work closely with the development community and general public. CSG will meet and may provide faster than scheduled turnaround expectations required for this project. Our online project tracking system will keep City staff and the project team informed on the status of the plan review process. All fire plan review and inspection personnel are thoroughly trained and familiar with jurisdictional processes, working within multiple departments, and serving the public.

Fire Plan Review Code Compliance
We will work with City staff to understand the City’s expectations, including: availability, fire plan check services and field inspection services.

Our team of professionals is ready to assist in all aspects of plan review and focus on the special needs and requirements of each of our clients. We promise prompt turnaround times and offer comprehensive online status reports. Our plan checkers carefully review all documents for compliance with building codes, fire codes, energy conservation standards, State accessibility regulations, and all local ordinances. We understand and will comply with the City’s requirements for fire plan review services.

Our engineers and plan reviewers review plans for compliance with all policy and model codes adopted by the State, including but not limited to:

- 2010 California Building Code, Volumes 1 and 2
- 2010 California Residential Code
- 2010 California Electrical Code
- 2010 California Plumbing Code
- 2010 California Mechanical Code
- 2010 California Fire Code
National Fire Codes as published by the National Fire Protection Association (NFPA); as adopted and referenced by the State of California (California Code of Regulations, Title-19, Section 1.09)

2010 State Historical Building Code
2010 California Energy Code
2010 California Green Building Code
FEMA, ASCE 41, and NEHRP requirements (i.e. for existing buildings if required for application to be reviewed)
California Health and Safety Code
Appropriate Listings (CSFM, UL, etc.)
City-adopted ordinances and amendments relative to building, fire, and municipal codes, including project Conditions of Approval from other City departments, divisions, and regulating agencies.

Field Inspection Services

Selection and Standards

CSG will select qualified, certified candidates for inspection services for City review and approval. We offer fully integrated, multi-disciplined building and fire inspection services for residential, commercial, and industrial projects, and are experienced in all construction types. Our certified inspectors ensure compliance with applicable codes and requirements by identifying code violations, offering solutions to developers, property owners and tenants on potential risks and safety hazards, and by working as a team to correct violations. In addition, we utilize combination inspection personnel whenever possible to perform over-the-counter plan reviews or assist as customer service back-up at the front counter in addition to regular inspection duties to save jurisdictions valuable time and expenses. Our inspection staff easily integrates into client organizations, consistently implementing policies and procedures and remaining transparent to applicants and customers. For purposes of consistent application and public relations, our inspectors research the policies and special code interpretations of the City. All inspections ensure compliance with current City and State building codes and ordinances.

Continuing Certification and Training

We take pride in working with inspectors motivated to achieve the highest level of experience and certification. We work hard to match your jurisdiction’s level of safety and code compliance and understand that personality and customer service is crucial to on-the-job success. All CSG fire specialists are certified and are routinely updated through specialized training classes and seminar attendance in approved and modern methods, materials, tools and safety used in fire review/inspection, as well as the most current building standards.

Tools and Equipment

CSG provides all vehicles, fuel, maintenance and other equipment necessary for inspectors to carry out duties at no additional expense to the City.
INVESTIGATION SERVICES
CSG provides complete inspection services including documentation, follow up and any code enforcement services necessary to gain correction of the violations and bring the occupancy into code compliance.

Our team of qualified fire investigators can provide assistance at the emergency scene to determine the cause and origin of a fire. These services will work in cooperation with local law enforcement to successfully complete the investigation process. The CSG team can also qualify as expert witnesses in subrogation claims and in the courtroom.

FRONT COUNTER SERVICES
If needed, CSG can provide front counter personnel and services. Our personnel are an extension of our client’s staff and a direct reflection of our client. Therefore, we understand the importance of exemplary customer service. We are knowledgeable on the inner-workings of building / fire departments and are thoroughly familiar with the application and permit process. When at the counter we work collaboratively with applicants and have a "can do" attitude to help resolve issues and minimize anxiety for applicants. We will provide qualified candidates for City approval if requested.
As a full-service consultant, CSG offers many additional services and qualified personnel. The following is offered:

Additional Duties
Our team of professionals is available for other additional assignments or duties the City may require. We can furnish all necessary reporting functions and provide applicable information to the NFPA on the City’s behalf. In addition, CSG will compose and present for City approval, any required ordinances or code changes for State or local code cycle updates.

ELECTRONIC BUILDING PERMIT SYSTEM
CSG has developed GreenVue, the latest in web technology, enabling online digital submittal of plans for review and permit. Once a plan is digitally submitted, it can be electronically forwarded to all departments that have regulatory responsibilities for review and approval. The whole process utilizes no paper and information is available on a real time basis to enhance internal coordination. CSG currently provides digital plan review services to a number of jurisdictions within California.

FIRE FLOW SERVICES
Available water flow is a strategic component of pre-planning fire incidents. Evaluating current fire flows are important to assess the operational fire response. CSG will work with all local agencies to evaluate the available fire flow while minimally impacting the surrounding community.

CONTRACTOR AVAILABILITY
CSG maintains a dedicated staff contact person available by phone for any communications. A CSG Fire Specialist is available to the City of Stockton in order to attend any unplanned meetings, pre-application and pre-construction meetings and site inspections with City personnel and contractors for the purpose of identifying requirements and/or resolving practical difficulties. CSG Fire staff is always available to answer any questions in regards to the work performed by CSG.

Attachment D
Project Deliverables

Summary and Schedule

Our longtime experience in furnishing comprehensive building and fire life safety services to jurisdictions provides a consistent, strong technical foundation to all projects—from cutting edge digital plan review to providing faster-than-scheduled turnaround times and assisting in last minute inspection requests, CSG will continue to deliver quality services to the City of Stockton. CSG proposes the following key objectives:

- **Accomplished customer service.** We clearly understand the importance of our role in the success of your City and commit to providing your citizens and business partners—residents, architects, engineers, developers, contractors—as well as your City staff with the highest level service.

- **Concentrated focus on cost-savings approach and methods.** Because we proudly serve many municipalities and agencies, we are constantly improving and adapting our services to save you and your City precious dollars. We share a wealth of recommendations from our varied experience with other communities and clients to help keep your budget healthy and on track.

- **Customized, responsive services.** We are skilled at assessing time commitments, developing an accurate work plan and applying dedicated, professional personnel. We can quickly fine-tune staff or staffing levels to match or adjust to changes in plan review, inspection and front counter activity always maintaining the highest level of customer service. We hand pick staff uniquely qualified and experienced to deliver the exact services requested.

- **Fully committed and qualified personnel.** Each member of our staff are fully licensed and certified at the highest level of industry standards. To keep our personnel on the industry’s cutting edge, many serve as popular educational instructors and lecturers as well as sit on leading boards and committees for organizations developing and implementing important code regulations. We also keep up with latest in procedures and use of products, i.e. green building, ADA accessibility, CASp certification requirements, and more.

- **Swift turnarounds and expedited services.** With longtime experience in the digital plan review process, our staff excels at the speediest turnarounds in the industry. We easily match and more often beat any required timing and make available our scanned plan review documents free to our clients. We maintain a long list of available, qualified candidates for plan review, inspection and front counter support and can quickly respond to multi-level needs.

The following items highlight our capability to control costs, provide accurate and timely invoices, monitor and stay within budget, monitor schedule and review times, and the techniques used to complete projects within required timelines.
**Fire Plan Review**

**PROJECT TIMELINES**

We work hard to provide the best quality, and most timely service in the industry. We pride ourselves in maintaining our requested plan review turnaround times—even delivering faster than our own deadlines—for our clients. Our goal is to approve code-complying projects and to successfully and quickly move work through jurisdiction processes.

<table>
<thead>
<tr>
<th>REVIEW TIME</th>
<th>First Cycle</th>
<th>Second and Additional Cycles*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7 Working Days</td>
<td>5 Working Days</td>
</tr>
</tbody>
</table>

*CSG acknowledges the City’s plan review time requirements. We understand that should plan review exceed 2 reviews, we will consult with the City regarding continuing to the third round of review.* In addition, CSG fire plan reviewers will contact the designated City representative if the plan review cycle schedule is to be exceeded or anticipated to be exceeded.

We will regularly communicate with the City for any clarification of policies, code interpretations, status of plan review, or procedures to keep within required timelines. *Furthermore, we will conduct and coordinate all communications with the City’s representative and shall not contact the applicant when plans are approved. We understand that the City will notify the applicant when plans are approved and a permit is ready for issuance.*

Utilizing state-of-the-art digital plan review capabilities at no extra charge, our plan review comments are clear and concise. The use of electronic media greatly increases productivity and review time speed, which both clients and design professionals appreciate. For more information, see "Digital Plan Review".

**ACCELERATED PLAN CHECK**

CSG completes initial accelerated plan check in fewer than five working days. Rechecks are completed in less time. At your request, we can perform plan check services within an accelerated time frame; negotiated between the applicant, the City, and CSG. This may require an additional fee.

**PLAN CHECK COMMENTS**

All plan check comments will be formatted to the City’s established correction list templates. Any additional forms established by the City for alternative methods of construction and/or deviations from requirements and will be incorporated into the correction comments and returned completed with the appropriate recommendations. Comments will be emailed or faxed to the City upon completion of each cycle of review. This will enable City staff to immediately modify our checklist for incorporation with other department comments. CSG plan review staff will be available to applicants at the counter (at the discretion of the City) or via telephone during normal business hours for the purpose of clarifying requirements or to provide direction for compliance. Messages will be returned within one business day of reception.
OFFICE HOURS AND MEETING AVAILABILITY

CSG staff is available for applicant inquiries or conferences anytime during regular business hours without charge via telephone; 8:00 AM to 5:00 PM, Monday through Friday. We can easily alter our hours to meet the City’s needs. Evenings and weekends for special events and meetings can be accommodated with 48 hours notice. Messages will be returned within 1 business day of reception.

For your convenience, we are also available to meet with City staff, architects, designers and applicants. We recognize the value of pre-design consultation with prospective applicants and are available to provide this service as well. Our staff will be available in person for consultation and meetings with a reasonable lead time.

PLANS PICKUP AND DELIVERY

We coordinate the pickup and return of all plans via CSG staff or a licensed courier service. This is the most efficient way to ensure security and prompt service. This service is provided at no additional cost.

ONLINE PLAN CHECK STATUS

CSG offers a convenient service allowing clients to check plan review status and comments online. By logging on to our website, clicking on Plan Check Status, and entering a password, staff as well as authorized applicants, can view each project document and communicate with the plan checker via e-mail or post-a-note. With a password, staff or authorized applicants can download comments from the web upon completion of the plan review. There is no additional cost for this service.

DIGITAL PLAN REVIEW

CSG began the transition to digital plan review over six years ago. All paper plans submitted to CSG are scanned into digital files and stored on our servers for access to both our clients and our plan reviewers. Without altering the workflow for our clients, our plan reviewers have been performing digital plan review using a dual monitor system, including a high resolution 30” monitor.

Our plan reviewers have been providing electronic versions of their plan comments conforming to each client’s formatted templates. For several jurisdictions who have requested a pure digital plan review workflow, we have developed an online web application for an applicant to submit their digital files directly to us; including an online portal for the applicant/jurisdiction to retrieve their comments and submitted digital files with redlines. This online portal tracks all submittals, including re-submittals until the plans have been approved. Projects submitted digitally are processed through an easy to use web portal which can be customized to suit the needs of the City. Among the key features of our digital review service:

- **Efficiency.** Plans are pushed to plan review staff the same day they are submitted. There is no “bin time.”
- **Simplicity.** CSG developed our own web based portal to manage the electronic file submittal process. By using a web interface, the applicant is no longer faced with size restrictions on email attachments or required to learn complex FTP settings.
- **Experience.** We have provided a digital plan review option to our clients for over six years.
- **Non-Proprietary.** CSG’s electronic review process is 100% PDF based with no additional software required to view redlines.
- **Growth.** Should the City decide to implement electronic review as a standard, CSG offers a unique integration path for our electronic review software (GreenVue Fusion).
QUALITY CONTROL / QUALITY ASSURANCE

CSG’s in-house quality assurance/quality control program utilizes a peer review process with multi-level internal plan checking and project management. The Project Manager directly associated with the project is supported by technical staff in the review process to ensure consistency between observations and field data. A Fire Service Specialist (not directly involved with the project) will review the preliminary report to ensure compliance with our internal quality control standards.

As a premier fire plan check company, CSG reviews plans, calculations, and technical reports for numerous jurisdictions, and is uniquely qualified to perform consistent quality assurance / quality control for our projects.

INSPECTION SCHEDULE

Our fire related inspection services are provided as-needed. Personnel are typically available for duty from Monday to Friday, from 8 a.m. to 5 p.m.; however we can easily alter our hours to better fit the City’s needs. Emergency inspections (usually requests that pertain to a serious or urgent life/safety issue) can be provided as they are needed; nights, weekends and holidays. All staff is familiar with a multitude of jurisdictional scheduling and tracking systems and can quickly adapt to City requirements.

CONTINUING CERTIFICATION AND TRAINING

We take pride in working with inspectors motivated to achieve the highest level of experience and certification. We work hard to match your jurisdiction’s level of safety and code compliance and understand that personality and customer service is crucial to on-the-job success. All CSG inspectors are certified and are routinely updated through specialized training classes and seminar attendance in approved and modern methods, materials, tools and safety used in building inspection, as well as the most current building standards.

INSPECTION NOTIFICATION TIME

CSG will work with the City to provide inspection staff in a timely manner. Notification time required to provide inspection staff is typically 24 hours.
Consultant & Sub-Consultant Staff

Project Team Qualifications

Our staff understands the development approval process because we have worked side-by-side with local communities building and refining these very systems. CSG has carefully selected key professionals and anticipated resources specific to this project. We offer fire service specialists, highly qualified fire plans examiners, and fully certified inspectors with extensive experience. All proposed personnel are highly skilled and experienced understanding the policies and procedures necessary for streamlined services and superior customer care. Main staff profiles are included within this proposal for your review. Additional staff will be added when workload warrants. With each additional staff member proposed, CSG will obtain prior approval from the City’s designated manager.

As consultants to a variety of agencies we understand our role is as an extension of the City’s staff, performing all duties in a seamless and efficient fashion. All staff proposed for service to the City is available to provide services immediately upon selection.

USE OF SUB-CONSULTANTS

CSG will not utilize the services of sub-consultants for this contract.

COMMITMENT TO EXCELLENCE

We encourage staff to participate in and contribute to the many associations important to our industry. Knowing technical excellence and proficiency is vital to successful public service, attendance at update seminars, specialized training classes, and continuing certification conferences are an integral part delivering the best in the business to our clients. Many of our staff hold or have held key positions within the groups listed below as well as serve as in-demand instructors and trainers. We support community outreach whenever possible.

- California Fire Chiefs Association
- California Fire Prevention Officers Section, Northern California
- California Fire Prevention Officers Section, Southern California
- National Fire Protection Association
- California Automatic Fire Alarm Association
- American Fire Sprinkler Association
- National Fire Sprinkler Association
- League of California Cities
- California Association of Building Officials
Project Management and Team Interaction

Bob Latz, CBO, will serve as Project Manager for this contract and ensure adequate resources are applied as well as oversight and quality control at all levels. His professional experience includes management of fire and building department responsibilities from front counter and permit intake through plan review and inspection. The matrix below represents the depth of staff available. Comprehensive resumes are included within the Appendix.

<table>
<thead>
<tr>
<th>NAME</th>
<th>QUALIFICATIONS</th>
<th>LICENSE/ CERTIFICATION</th>
</tr>
</thead>
</table>
| Bob Latz, CBO  
Regional Manager | Certified Building Official, ICC Certified  
Certified Building Inspector, ICC Certified  
Certified Electrical Inspector, ICC Certified  
Certified Mechanical Inspector, ICC Certified  
Certified Plumbing Inspector, ICC Certified  
Certified combination Inspector, ICC Certified  
Certified Access/ Plans Examiner, ICC Certified  
CA Commercial Building Inspector, ICC Certified  
CA Residential Building Inspector, ICC Certified  
CA Commercial Electrical Inspector, ICC Certified  
CA Residential Electrical Inspector, ICC Certified  
CA Commercial Mechanical Inspector, ICC Certified  
CA Residential Mechanical Inspector, ICC Certified  
CA Commercial Plumbing Inspector, ICC Certified  
CA Residential Plumbing Inspector, ICC Certified  
CA Commercial Combination Inspector, ICC Certified  
CA Residential Combination Inspector, ICC Certified  
Safety Assessment Program, SAPC Certified | 0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
0869074  
50369 |
| Daniel Najera  
Fire Plan Review & Inspection/ Fire Service Specialist | California Fire Code Inspector  
OSHPD Inspector of Record  
DSA Fire & Life Safety Plans Examiner | 2007 Codes  
Fire Prevention 1A  
Fire Prevention 1B  
Fire Prevention 1C  
Certified Instructor for I3D Systems | 0860493  
0860493  
0860493  
0860493 |
| Mike Stewart  
Fire Plan Review & Inspection | Fire Officer Certification  
Fire Prevention Officer I, II, III  
Fire Investigator I  
Instructor IA & IB  
Certified Fire Code Inspector | |
| Matt Tarr, FPE, CBO  
Fire Plan Review & Inspection | Registered Fire Protection Engineer  
Certified Building Official, ICC Certified  
Certified Plans Examiner  
Certified Building Inspector | FP-1560  
0860493  
0860493  
0860493 |
Organizational Chart

We propose the following organizational structure for this project. All services will be directed out of our Sacramento office with additional resources available, if necessary, from any of our regional offices. The required qualifications are presented within this proposal as well as comprehensive resumes within the Appendix. No sub-consultants are anticipated for this project.
Qualifications and References

CSG has over 22 years experience in the provision of professional building and fire life safety services to jurisdictions throughout California. Please refer to the following pages for more examples of CSG project experience.
**Ridgeway Studio Apartment Building | SACRAMENTO, CA**

- **Project**: Renovation of a Historic Downtown Structure to adapt a 58 unit SRO to 22 unit studio apartments. Use of the State Historic Building Code was required, however, life safety systems and elevator equipment were designed per current requirements creating a balance between maintaining historic fabric without compromising occupant safety.
- **CSG involvement**: CSG Fire Staff was involved with this renovation project from initial walkthrough to plan check approval.

  - **Type of Construction**: VB with fire sprinkler system
  - **Project Area SqFt**: 13,382
  - **Stories**: 4

**The Jackson Laboratory | SACRAMENTO, CA**

- **CSG Fire Service Staff** worked in tandem with the development design review team consisting of Municipal Fire, Building, Engineering, Utility, and Water Purveyors on the new state-of-the-art facility which includes clean rooms, 13 medical mice breeding labs, cancer research labs, and associated support functions.

  - **Construction Type**: V-B with Complete Fire Sprinkler and Fire Alarm System
  - **Building Area**: 220,404 Sq. Ft.
  - **Scope of Work**: Laboratory and Supporting Administration Space and Mechanical Improvements
  - **Final Phased Costs**: $27 million

**The Thatcher Company | SACRAMENTO, CA**

- **Thatcher Company** is a nationwide-based industrial chemical manufacturer and distributor. They are located adjacent to railroad lines as their client’s needs require cargo tank-sized shipments. CSG’s fire staff, representing the local fire authority, worked with the applicant’s hazardous materials specialists and provided complete plan review for a new 140,000 square foot alum production facility. The type of construction was 11-B and the project valuation was $1.4 million.
Chevron Refinery Administration Building Seismic Retrofit
| CITY OF RICHMOND |

CSG is currently providing fire plan review services for this 4-story, 45,546 square foot historic building. This reinforced concrete office building has a brick masonry veneer, red tile roof and interiors with perimeter offices on each floor, a central unenclosed stairway and exterior fire escapes. Chevron is proposing to undertake a voluntary seismic upgrade of the building and improve life safety and accessibility components in accordance with the California State Historic Building Code.

Jackson Rancheria Hotel and Casino | JACKSON, CA |

A successful hotel/casino operation in the foothills of Northern California, the Jackson Rancheria Hotel and Casino had expanded the original casino building in the past utilizing fire walls in accordance with the model code. As casino operations became more popular, gaming consultants were brought in to maximize the potential of the gaming floor.

The past use of firewalls was seen as detrimental due to the resulting compartmentalization of the gaming floor. Further complicating the expansion efforts were the proximity of an adjacent parking structure and administrative building to the expanded casino building. The building design professional for this phase of expansion created a largely open gaming floor without the use of fire walls.

CSG staff, serving as the onsite fire marshal for construction and renovation projects, met with design professionals and provided technical advice to develop an alternate means of protection significantly increasing the floor area for gaming without incorporating a fire wall. CSG fire professionals teamed with the fire protection system contractor to develop criteria for a deluge system intended to protect against the spread of fire due to radiant heat transfer. The resulting code equivalency was implemented, utilizing sound principles in the placement of the means of egress, travel distances, active fire protection systems and an increase in built-in fire protection of the structure.
A $46 million structure, the Education building replaces outdated classrooms and offices in Davis and now serves as the learning hub for nearly 400 students and more than 500 faculty members. Designed to accommodate the school's modern curriculum, the education building includes a library, two 150-seat lecture halls, 60- and 30-seat classrooms, a clinical skills center, multiple 12- and 16-seat teaching rooms, and a student commons area that includes lockers, mailboxes, a lounge, study areas and a café.

The building is equipped with the latest educational and communications technologies, from wireless connectivity to high-quality projection and video streaming. Videoconferencing and distance learning technologies link students and faculty with the main hospital, UC Davis campus, regional centers, rural sites and other institutions nationwide, allowing students to monitor and learn from live surgeries, telemedicine consultations and other doctor-patient interactions. The Education Building is 122,000 square feet in area, and is equipped with laboratories that will provide scientists with a cutting-edge environment in which to conduct groundbreaking research.

Research laboratories often employ non-routine practices and seldom are there pre-approved practices or procedures for the test methods employed. Working closely with the on-site Fire Prevention Bureau, the research laboratories in this building have successfully operated without incident. Protecting this state-of-the-art building required a fire protection package commensurate with the building itself. In addition to a complete automatic fire sprinkler system, the computer room is protected by an FM200 extinguishing system. The fire alarm system is also tied into the campus network for both on and off-site notification and is integrated with an access-control system. The on-site Fire Prevention staff maintains its own specifications regarding monitoring and equipment identification and routinely tests all the life-safety systems in the building as well as oversees fire evacuation drills for the occupants.

Daniel Najera was the on-site Fire Prevention Officer involved with this building from plan review, through construction to initial occupancy including acceptance testing of all fire protection systems and subsequent routine testing after the building certificate of occupancy was granted. This project was awarded “Best Northern California Higher-Education Construction Project in 2006” by California Construction Magazine.
Alameda Landing Target Store | CITY OF ALAMEDA, CA

Beginning in August 2012, CSG is providing full review of this 163,000 square foot project for current/future development for access and hydrant locations. This comprehensive fire and life safety review included subsequent underground fire service, fire alarms, fire sprinklers, high piled storage and hazardous materials. The Alameda Landing Target store will anchor a 23-acre, 291,000 square foot shopping center built on the former Naval supply center behind Posey Tube.

Dates: 2009 - Ongoing  
Key Staff: Michael Cully and Michael Stewart  
Reference: Daren Olsen  
Division Chief  
Address: City of Alameda  
1300 Park Street  
Alameda, CA 94501  
Phone: (510) 337-2120  
Email: dolsen@ci.alameda.ca.u

VF Outdoor Headquarters | CITY OF ALAMEDA, CA

CSG’s fire and life safety staff performed a full comprehensive review of architectural plans, site plans for access and hydrant locations, underground fire service system, on-site generators and solar power, fire alarm and sprinkler systems for this 160,000 square foot campus. This campus will serve as the global headquarters for 3 VF Outdoor, Inc. brands. The campus is comprised of 4 buildings, 2 stories in height and averaging 40,000 square feet each. These are a mixed use occupancy, comprised of B, S and A Occupancies.

Dates: 2009 - Ongoing  
Key Staff: Michael Cully and Michael Stewart  
Reference: Daren Olsen  
Division Chief  
Address: City of Alameda  
1300 Park Street  
Alameda, CA 94501  
Phone: (510) 337-2120  
Email: dolsen@ci.alameda.ca.u
BRE Properties has begun construction of a 264-unit, 5 1/2 story apartment building. This building will include meet the demands of a new residents to Redwood City and also be one of the cornerstones to the new downtown Theatre District.

CSG Fire staff worked with the City Building and Fire Departments to develop a comprehensive fire protection package that meets the needs of responding fire personnel and complies with the intent of all code requirements.

- Services provided: Review and approval of the fire and life safety design report, fire sprinkler, fire alarm plan review.
- Construction Type: II-A
- Protected 2 hour corridors
- Emergency radio communication system
- Separate firefighter communications
- Fully Fire Sprinklered with standpipes
- Building Area: 264 apartment units on 3.6 acres
- Final Phased Costs: $29,986,000
- Plan Review Approved 06/2012
CSG Fire Staff worked on conjunction with the SLAC Fire Marshal and other design professionals to develop and implement a fire and life safety protection plan for Building 52 a research and support building.

- **Services provided:** Review and approval of the fire and life safety design report, fire sprinkler, fire alarm, deluge fire protection and atrium smoke control plan review.
- **Ongoing fire inspection services.**
- **Construction Type:** V-B
- **Design included a full fire sprinkler system, standpipes, deluge fire protection of stairway shafts and atrium smoke control**
- **Building Area:** 65,000 Sq. Ft.
- **Scope of Work:** Laboratory and Supporting Administration
- **Final Phased Costs:** $34 million
- **Plan Review Approved 2/2011**
- **Currently going through the inspection and commissioning process and expected to be occupied May, 2013**
**LINAC Coherent Light Source Phase II:**
**Stanford Linear Accelerator Laboratory | PALO ALTO, CA**

Stanford Laboratory (SLAC) has begun extension of the current Linear Accelerator tunnel to include a new 1 mile extension of the existing 2 mile test facility. This extension will greatly enhance the research capacity of the facility to make it the most advanced and diverse test facility in the world.

- **Services provided:** Review and approval of the fire and life safety design report, review and approval of alternate means and methods, fire sprinkler, fire alarm, and manual smoke control plan review. Attend ongoing meetings with project designers, general contractor and Department of Energy Staff to refine the project.

- **Construction Type:** Varies with the location of the construction. Includes a test facility, office support building and 1 mile underground tunnel.

- **Fire protection includes fire sprinklers, standpipes, advanced Vesda fire detection and a full occupant alerting fire alarm system**

- **Scope of Work:** New research tunnel, test facility and office building

- **Final Phased Costs:** $49,000,000 dollars

- **Plan Review Approved 11/2012**

- **Construction is starting with a expected completion date sometime in 2014**
CSG is currently providing comprehensive fire and life safety for the Anaheim Regional Transportation Intermodal Center (ARTIC) project; a world-class development project in the City of Anaheim at 2626 Katella Road. ARTIC combines a transportation gateway and mixed-use activity center on a 16-acre site owned by the Orange County Transportation Authority (OCTA) and the City of Anaheim. Construction details include a 120 foot high clam shell-like, 2-story structure and interior mezzanine. The structure is connected to train platforms by a bridge.

ARTIC will serve as a hub for Orange County and the region, where freeways, major arterials, bus routes and Orange County’s backbone rail system converge. ARTIC services will include: OCTA bus, Anaheim Resort Transit, airport flyaway shuttles, taxi, and tour and charter buses as well as accommodate future plans for the Anaheim Rapid Connection (ARC) and high-speed trains.
Our track record of success with our clients is outstanding and we encourage you to contact our references with any questions or clarification you might require. We have provided representative fire services within the last year or longer for the following:

<table>
<thead>
<tr>
<th>City of Sacramento</th>
<th>City of Richmond</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Bartley, Assistant Chief</td>
<td>Terry Harris, Fire Marshal</td>
</tr>
<tr>
<td><em>Fire Marshal, Sacramento Fire Dept.</em></td>
<td><em>Richmond Fire Department</em></td>
</tr>
<tr>
<td>5770 Freeport Blvd., Suite 200</td>
<td>440 Civic Center Plaza</td>
</tr>
<tr>
<td>Sacramento, CA 95822</td>
<td>Richmond, CA 94804-1630, CA 94010</td>
</tr>
<tr>
<td>916-808-1620</td>
<td>650-558-7600</td>
</tr>
<tr>
<td><em>Fire Plan Review, Inspection, Counter</em></td>
<td><em>Fire Plan Review, Inspection, Counter</em></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Jackson Rancheria Hotel &amp; Casino</th>
<th>City of Belmont Fire Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelly Steinhoff</td>
<td>Mark Nolfi</td>
</tr>
<tr>
<td><em>Director of Tribal Gaming</em></td>
<td><em>Building Official</em></td>
</tr>
<tr>
<td>12222 New York Ranch Road</td>
<td>One Twin Pines Lane</td>
</tr>
<tr>
<td>Jackson, California 95642</td>
<td>Belmont, Ca 94002</td>
</tr>
<tr>
<td>209-223-8250</td>
<td>650-595-7492</td>
</tr>
<tr>
<td><em>Fire Inspection/Plan Review/Fire Protection</em></td>
<td><em>Fire Plan Review and Inspection</em></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City of San Bruno Fire Department</th>
<th>Coastside Fire Protection District</th>
</tr>
</thead>
<tbody>
<tr>
<td>George Devendorf</td>
<td>Clayton Jolley</td>
</tr>
<tr>
<td><em>Fire Marshal</em></td>
<td><em>Division Chief/Fire Marshal</em></td>
</tr>
<tr>
<td>555 El Camino Real</td>
<td>1191 Main Street</td>
</tr>
<tr>
<td>San Bruno, CA 94066</td>
<td>Half Moon Bay, CA 94019-2158</td>
</tr>
<tr>
<td>650-616-7096</td>
<td>650-726-5213</td>
</tr>
<tr>
<td><em>Fire Plan Review Services</em></td>
<td><em>Fire Plan Review and Inspection</em></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Colma Fire Protection District</th>
<th>City of Milpitas Fire Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geoffrey Balton</td>
<td>Albert Zamorai</td>
</tr>
<tr>
<td><em>Fire Chief</em></td>
<td><em>Fire Marshal</em></td>
</tr>
<tr>
<td>50 Reiner Street</td>
<td>777 S. Main St.</td>
</tr>
<tr>
<td>Colma, CA 94014</td>
<td>Milpitas, CA 95035</td>
</tr>
<tr>
<td>650-755-5666</td>
<td>408-586-3370</td>
</tr>
<tr>
<td><em>Fire Plan Review Services</em></td>
<td><em>Fire Inspection Services</em></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Alameda County Fire District</th>
<th>City of Alameda Fire Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonnie Terra</td>
<td>Mike Fisher</td>
</tr>
<tr>
<td><em>Deputy Fire Marshal</em></td>
<td><em>Fire Marshal</em></td>
</tr>
<tr>
<td>835 East 14th Street.</td>
<td>2263 Santa Clara Avenue, #190</td>
</tr>
<tr>
<td>San Leandro, CA 94577</td>
<td>Alameda, CA 94501</td>
</tr>
<tr>
<td>510-618-3490</td>
<td>510-618-3490</td>
</tr>
<tr>
<td><em>Fire Plan Review and Inspection Services</em></td>
<td><em>Fire Plan Review and Inspection Services</em></td>
</tr>
</tbody>
</table>
CAL Fire
John Ferreria
Chief of Santa Cruz / San Mateo County
Ranger Unit | California Div. of Forestry
Highway 9 | Felton, CA 95018
Alameda, CA 94501
831-335-5353
Fire Plan Review Services

Salinas Fire Department
Jesse Pinon, Sr.
Interim Fire Chief
65 West Alisal Street, #210
Salinas, CA 93901
831-758-7261
Fire Plan Review and Inspection Services

Greenfield Fire Protection District
Roy Morris
Director
P.O. Box 3110
Greenfield, CA 93927
831-596-9684
Fire Marshal Services

City of Soledad
Richard Foster
Fire Chief
525 Monterey Street
Soledad, CA 93960
831-223-5103
Fire Marshal Services

City of Santa Cruz
Mark Ramos
Fire Marshal
230 Walnut Avenue
Santa Cruz, CA 95060
831-420-5280
Fire Plan Review Services

Central District Fire Department
Rocque Yballa
Fire Marshal
1399 Rollins Road
Burlingame, CA 94010
650-558-7600
Fire Plan Review Services

Central Fire Protection District
Jeanette Devery
Fire Marshal
930 17th Ave.
Santa Cruz, CA 95062
831-479-6842
Fire Plan Review and Field Consultation
Cost Information

CSG invoices monthly for services provided the previous month. The City will receive a detailed account of work performed and cost. We understand plan reviews will include 2 reviews; additional reviews beyond must be approved by the City:

**Fire Plan Review**
Commercial, Industrial and Residential Fire Plan Review .............................................................. $95 hr.

**Fire Field Inspection**
Fire Inspection ................................................................................................................................. $95 hr.

At Stockton’s request, CSG staff can be available for special overtime and night hourly requests, at one and one-half time compensation, and weekend and holiday hourly requests, at double time compensation.

Should the scope of work change or circumstances develop which necessitate special handling, we will notify the City prior to proceeding.
Insurance Coverage

As a current provider of plan review services to Lincoln, CSG’s certificate of insurance is on file with the City. As requested, the following is our general, automobile and professional liability coverage’s which meet the City’s Risk Management Department’s requirements:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Limits of Liability</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKERS COMPENSATION:</td>
<td>Statutory</td>
</tr>
<tr>
<td>COMMERCIAL GENERAL LIABILITY:</td>
<td>$1,000,000 each occurrence</td>
</tr>
<tr>
<td></td>
<td>$2,000,000 aggregate</td>
</tr>
<tr>
<td></td>
<td>Personal Injury:</td>
</tr>
<tr>
<td></td>
<td>$1,000,000 each occurrence</td>
</tr>
<tr>
<td></td>
<td>$2,000,000 aggregate</td>
</tr>
<tr>
<td>AUTOMOBILE LIABILITY:</td>
<td>Bodily Injury:</td>
</tr>
<tr>
<td></td>
<td>$500,000 per person</td>
</tr>
<tr>
<td></td>
<td>$1,000,000 per accident</td>
</tr>
<tr>
<td></td>
<td>Property Damage:</td>
</tr>
<tr>
<td></td>
<td>$100,000 per occurrence</td>
</tr>
<tr>
<td>PROFESSIONAL LIABILITY:</td>
<td>$1,000,000 per claim</td>
</tr>
<tr>
<td>(Errors and Omissions)</td>
<td></td>
</tr>
</tbody>
</table>
Appendix

→ Resumes
Mr. Latz serves as Regional Manager for CSG Consultants. In this capacity, he provides governmental management support for building administration, building inspection, plan review, fire services, code enforcement, and public works. Bob brings over 19 years of experience in the municipal industry.

Mr. Latz has experience serving in both the public and private sector. Mr. Latz served as Building Official for the Cities of Citrus Heights, Folsom, and Oakdale where he was responsible for overseeing the entire building department. His responsibilities included managing the day-to-day operations of the building department, including plan review, permit issuance, building inspection services and code enforcement. He was also instrumental in budget preparations for the department, ensuring all local and state ordinances and codes were met, as well as managing personnel issues. In addition, Mr. Latz serves on the Board of Directors for the California Building Officials Association and is the Chairman and a valued instructor for the CALBO Training Institute.
Daniel Najera
Fire Service Specialist

The predominance of Daniel’s fire service career was with the California State Fire Marshal’s Office. Daniel managed the CSFM’s Code Development Division. In this capacity, he was responsible for all research and development that was the basis for rule-making packages for all proposed regulatory actions in Title 19 and 24, California Code of Regulations. In addition, he represented the State Fire Marshal in various industry and stakeholder meetings as well as National Model Code development hearings. Daniel advised the State Fire Marshal on technical and code-related issues and served as primary contact and liaison with other Private, State and Federal agencies on code related issues. Daniel is an expert in our State Building and Fire Codes. Having been involved in their development, Daniel knows the intent and genesis of much of our Title 19 and 24 regulations. Serving for many years as the State Fire Marshal’s representative for both Nor Cal and So Cal Fire Prevention Officers Associations, Daniel has been able to work with and earn the trust and respect of fire prevention officers Statewide. Working with many of the stakeholder associations, Daniel has also instructed hundreds of students. He was the lead instructor for the Statutes and Regulations Course, Residential Care Facilities Course, and new Deputy Academy courses within the CSFM. In addition to the code development efforts, Daniel held many other positions with the California State Fire marshal's Office, working his way up from the CSFM Regional Offices as a Field Inspector, Plans Examiner, Supervising Field Inspector, and Supervising Plans Examiner. His skills and insight earned him a promotion to CSFM Headquarters where he served as the State Operations Coordinator, Regulations Manager, and Department Safety/Training Officer.

After his service to the State of California, Daniel worked as the Assistant Fire Marshal at the UC Davis Medical Center. Daniel was responsible for overseeing the Medical Center’s efforts in maintaining JCAHO fire accreditation. He reviewed and approved construction documents for compliance with both State and Federal requirements for both Health Care and Physical Plant Buildings, and coordinated plan reviews and inspections of OSHPD and non-OSHPD projects with project managers and other campus personnel. Daniel maintained OSHPD certification, attended all OSHPD training sessions and subsequently trained his division personnel to perform construction inspections and fire protection systems-related acceptance tests. One of Daniel’s significant accomplishments was successfully leading the UC Davis Medical Center (over one million square feet in size) through a JCAHO inspection with only four minor violations.
Mike Stewart  
Fire Service Specialist

**LICENSES and CERTIFICATES**
- Fire Officer Certification
- Fire Prevention Officer I, II, III
- Fire Investigator I
- Instructor IA & 1B
- Certified Fire Code Inspector

**EDUCATION**
- Associate Arts Degree, Fire Technology  
  American River College | Sacramento, CA
- Associate Arts Degree | Drafting Technology  
  American River College | Sacramento, CA

**PROFESSIONAL AFFILIATIONS**
- Past President NorCal Fire Prevention Officers | 2003
- Past President Sacramento Valley Fire Marshals Association | 2002
- Past President Sacramento Fire Protection Officers | 1995
- Chair Sacramento Fireworks Task Force since 2001
- Member NFPA
- Member ICC
- Member IFMA
- Member SVABO
- Member CALBO
- Member NORCAL FPO

Mr. Stewart has a broad range of fire prevention experience. Mr. Stewart served as Fire Marshal for the Sacramento Metropolitan Fire District where he supervised fire prevention personnel, administered the fire prevention budget, acted as a liaison for numerous state and county agencies and coordinated the overall operation of the fire prevention bureau. As a supervising Fire Inspector Mr. Stewart supervised the plan review division, conducted plan reviews and inspections, and he also performed fire investigations. Mr. Stewart understands the designer; he is skilled in the design of commercial and residential fire sprinkler systems. Mr. Stewart is responsible for coordinating the review and approval process of fire sprinkler systems, alarm systems, Fire Life Safety plan review, inspections and counter duties with the local authorities having jurisdiction.

**RELEVANT EXPERIENCE**

**Fire Marshal | Sacramento Metropolitan Fire District**
Mr. Stewart supervised fire prevention personnel, administered fire prevention budgets, administered goals and objectives for the fire department. In addition he acted as a liaison for numerous state and county agencies and coordinated the overall operation of the fire prevention bureau.

**Deputy Fire Marshal | Sacramento Metropolitan Fire District**
Mr. Stewart supervised fire prevention personnel along with the fire investigation division. He was responsible for running the day to day operations of the prevention division, and acted as Fire Marshal in his absence.

**Supervising Fire Inspector | Sacramento Metropolitan Fire District**
Mr. Stewart supervised the fire plan review division, conducted plan reviews and inspections, and performed fire investigations.
EXHIBIT B
INSURANCE REQUIREMENTS
CONSULTANT

CONSULTANT shall procure and maintain for the duration of the Agreement, insurance against all claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CONSULTANT, its agents, representatives, volunteers, or employees.

1. INSURANCE Throughout the life of this Contract, the Consultant shall pay for and maintain in full force and effect with an insurance company admitted by the California Insurance Commissioner to do business in the State of California and rated not less than “A: VII” in Best Insurance Key Rating Guide, the following policies of insurance:

   A. AUTOMOBILE LIABILITY insurance, endorsed for “any auto” with the following limits of liability: Bodily Injury $250,000 each person, and $500,000 each occurrence. Property Damage $100,000 each occurrence.

   B. WORKERS’ COMPENSATION insurance as required under the California Labor Code and Employers Liability Insurance with limits not less than $1,000,000 per accident/injury/disease.

   C. COMMERCIAL OR COMPREHENSIVE GENERAL LIABILITY AND MISCELLANEOUS SUPPLEMENTARY INSURANCE;

   FOR ADDITIONAL REQUIREMENT(S):

   (i) COMMERCIAL OR COMPREHENSIVE GENERAL LIABILITY insurance which shall include Contractual Liability, Products and Completed Operations coverage’s, Bodily Injury and Property Damage Liability insurance with combined single limits of not less than $1,000,000 per occurrence, and if written on an Aggregate basis, $2,000,000 Aggregate limit.

   (ii) PROFESSIONAL LIABILITY, Not less than $1,000,000 per Claim/$1,000,000 Aggregate (3 yr discovery and reporting tail period coverage). Certificate of Insurance only required.

Deductibles and Self-Insured Retentions must be declared and are subject to approval by the CITY.

The Policy(s) shall also provide the following:

1. The Commercial General Liability insurance shall be written on ISO approved occurrence form with additional insured endorsement naming: City of Stockton, its Mayor, Council, officers, representatives, agents, employees and volunteers are additional insureds.

2. All insurance required by this Agreement shall be with a company acceptable to the CITY and issued and executed by an admitted insurer authorized to transact insurance business in the State of California. Unless otherwise specified by this Agreement, all such insurance shall be written on an occurrence basis, or, if the policy is not written on an occurrence basis, such policy with the coverage required herein shall continue in effect for a period of three years following the date CONSULTANT completes its performance of services under this Agreement.
3. For any claims related to services or products provided under this contract, the Consultant's insurance coverage shall be primary insurance as respects the City of Stockton its officers, agents, and employees. Any coverage maintained by the CITY shall be excess of the Consultant's insurance and shall not contribute with it. Policy shall waive right of recovery (waiver of subrogation) against the CITY.

4. Each insurance policy required by this clause shall have a provision that coverage shall not be cancelled by either party, except after thirty (30) days’ prior to written notice by certified mail, return receipt requested, has been given to the CITY. Further, the thirty (30) day notice shall be unrestricted, except for workers' compensation, or non-payment of premium, which shall permit ten (10) days advance notice. The insurer and/or the contractor and/or the contractor's insurance agent shall provide the CITY with notification of any cancellation, major change, modification or reduction in coverage.

5. Regardless of these contract minimum insurance requirements, the Consultant and its insurer shall agree to commit the Consultant’s full policy limits and these minimum requirements shall not restrict the Consultant’s liability or coverage limit obligations.

6. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the California Civil Code.

7. The Company shall furnish the City of Stockton with the Certificates and Endorsement for all required insurance, prior to the CITY's execution of the Agreement and start of work.

8. Proper address for mailing certificates, endorsements and notices shall be:

   City of Stockton
   Attention: Risk Services
   425 N. El Dorado Street
   Stockton, CA 95202

9. Upon notification of receipt by the CITY of a Notice of Cancellation, major change, modification, or reduction in coverage, the Consultant shall immediately file with the CITY a certified copy of the required new or renewal policy and certificates for such policy.

Any variation from the above contract requirements shall only be considered by and be subject to approval by the CITY's Risk Manager (209) 937-8617. Our fax is (209) 937-8558.

If at any time during the life of the Contract or any extension, the Consultant fails to maintain the required insurance in full force and effect, all work under the Contract shall be discontinued immediately. Any failure to maintain the required insurance shall be sufficient cause for the CITY to terminate this Contract.

If the Consultant should subcontract all or any portion of the work to be performed in this contract, the Consultant shall cover the sub-contractor, and/or require each sub-contractor to adhere to all subparagraphs of these Insurance Requirements section. Similarly, any cancellation, lapse, reduction or change of sub-contractor's insurance shall have the same impact as described above.